

**CALL TO ORDER**

The January 05, 2017 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 7:00 pm

Members Present: Malinda Cole-Crocker, Supervisor; Jill Roberts, Clerk; Janet Dehring, Treasurer; Tom VanAntwerp, Trustee and Lynn Ferris, Trustee

Members Absent: none

Others Present: Tim Jesswein, Township Fire Chief, Mario Palmisano of ZBA

Those in attendance recited the *Pledge of Allegiance*.

**APPROVAL OF MINUTES**

The minutes of the December 15, 2016 Buchanan Township Board regular meeting were approved as presented, after Dehring stated that there was a \$50.00 addition error. Error will be corrected.

**ADDITIONS / CHANGES TO AGENDA -**

Dehring presented an invoice for \$552.00 from OmniSite Cellular Monitoring Solutions. This is for the monitoring of the River Shores and Rynearson pump station for the 2017 calendar year. This amount is to be paid out of the Sewer Replacement Fund or the SAD Fund.

**Motion by Cole-Crocker and second by VanAntwerp, to pay this invoice out of the Sewer Replacement Fund.**

**Roll call vote showed unanimous approval. (5-0)**

**PUBLIC COMMENT-NON AGENDA ITEMS**

**CORRESPONDANCE -** E-mail from Jim Stover, Supervisor of Charter Township of Niles.

Directed to all Supervisors of Berrien County. The E-mail states there is a seat open on the 911 Advisory Board. Mr. Stover is looking for some who is interested in the position. The Board meets once per month.

**TREASURER'S REPORT**

**Motion by Dehring and second by Ferris to approve the following checks:**

**GEN Payroll** CHECK #10186, Plus Direct Dep #442 through #453 **for a Total of \$8,535.87**  
**GEN Check** #10187 through Check #10198 **for a Total of \$11,514.47**

**FIRE Payroll** Direct Dep #454 through #464 **for a Total of \$2,359.12**  
**FIRE Check** #6235 through Check #6242 **for a Total of \$4,827.79**

**Roll call vote showed unanimous approval (5-0)**

**REPORTS – Fire Report, Tim Jesswein**

Jesswein reports there were 88 calls in 2016, the food drive in December was a success and the broken windshield was replaced in the fire truck.

**UNFINISHED BUSINESS**

1. Township Board meeting times.

**Motion by Cole-Crocker and second by Roberts** to change the regular scheduled Township meeting time to 6:30 pm starting immediately. A notice will be posted.

**Voice vote showed unanimous approval (5-0)**

**NEW BUSINESS**

1. Approval of Board Members to attend the MTA Conference, April 10<sup>th</sup>-13<sup>th</sup>.

The enrollment and hotel costs were presented to Board. Ferris, Roberts and Cole-Crocker plan to attend. Dehring is not sure.

**Motion by Cole-Crocker and second by VanAntwerp to approve attendance of The Township Board to the MTA Conference in April of 2017.**

**Roll call vote showed unanimous approval (5-0)**

2. ZBA continuing education.

Mario Palmisano states there is ZBA training on January 18, 2017, in Lawrence MI. The class is a \$1,200.00 to be divided among any who attend. The more cities and townships who attend, the less they will each pay. So far two other municipalities have said yes which makes Buchanan Townships total to be \$400.00. This may go down as more participation is added.

**Motion by Dehring and second by Cole-Crocker to approve Buchanan Townships ZBA members to attend the April training class.**

**Roll call vote showed unanimous approval (5-0)**

3. Approval of Rose Pest Control contract for the Buchanan Township Fire Department for the 2017 calendar year.

Contract was presented March, June and December to treat as needed for \$50.00 per service. Mid-August and late September, treat exterior and inside as needed for \$86.00 per service.

**Motion by Dehring and second by Cole-Crocker to approve the 2017 Rose Pest Control contract as presented.**

**Roll call vote showed unanimous approval (5-0)**

**ANNOUNCEMENTS**

Cole-Crocker reports that the SEBCL has secured a C.D. rate at United Federal Credit Union for 1.2% for 12 months. Dehring is interested for the Township.

**CITIZEN COMMENTS-NON AGENDA ITEMS**

Cole-Crocker presented Board Members with a copy of the preliminary budget to look over before the budget meeting.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:28 pm.

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Jill M. Roberts  
Buchanan Township Clerk

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Malinda Cole-Crocker  
Buchanan Township Supervisor