

## **CALL TO ORDER**

The regular March 16, 2017 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:53 after adjournment of annual meeting.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Janet Dehring, Treasurer; Lynn Ferris and Thomas VanAntwerp, Trustees

Members Absent: None

Others Present: Tim Jesswein, Buchanan Township Fire Chief; Mario Palmisano of ZBA;

## **APPROVAL OF MINUTES**

The minutes of the March 02, 2017 regular meeting were approved as presented.

## **ADDITIONS / CORRECTIONS TO AGENDA**

None

## **BRIEF PUBLIC COMMENT- AGENDA ITEMS**

Referring to the discussion at the March 02, 2017 Township Board meeting regarding the possibility of building renovations Mario Palmisano informed the Board that some of the adjoining townships have completed renovations in recent years. Of those that did one township built a new building and the others did renovations to their existing structure.

## **BUDGET**

*Resolution 2017-11 General Appropriations Act General Fund*

**A motion by Dehring, second by VanAntwerp was made to approve Resolution 2017-11 General Appropriations Act General Fund as presented. Roll call vote showed unanimous approval, motion carried (5-0).**

*Resolution 2017-12 General Appropriations Act Fire Fund*

**A motion by Dehring, second by Ferris was made to approve Resolution 2017-12 General Appropriations Act Fire Fund as presented. Roll call vote showed unanimous approval, motion carried (5-0).**

## **CORRESPONDENCE**

None

## **TREASURER'S REPORT**

**Motion by Dehring, second by Reitz, to approve General Fund check #10245 through #10256 totaling \$1,230.22 as well as Fire Fund check #6280 through #6290 totaling \$1,258.47. Roll call vote showed unanimous approval, motion carried (5-0).**

## **REPORTS**

### *SEBC Land Fill Report- Mindy Cole-Crocker*

Cole-Crocker reported that the SEBC Board held a meeting on March 15, 2017, where there was discussion regarding the purchase of a new/refurbished compactor. The State of Michigan came and performed a pre-check on the placement of the diesel tank and determined that the pump would need to be moved 50 feet. Cost to move in order to be in compliance was estimated to total \$24,875.00. Cole-Crocker also informed the Board that the new cell was moving forward.

### *SMCAS- Lynn Ferris*

Ferris reported that the SMCAS Board held a meeting on March 16, 2017. Ferris presented the Director's report from SMCAS to the Township Board. It stated that delivery has been made on the recent ambulance purchase. The new ambulance will replace two existing ambulances. Ferris also reported that in February 2017 SMCAS achieved a 95% on-time performance for priority 1 requests for service. This exceeds the BCMCA 90% on-time performance requirement.

### *Planning Commission- Janet Dehring*

Dehring reported that there were some revisions that were being made in regards to parking at Fernwood for special events. Sketches with the revisions will be presented in the near future.

## **UNFINISHED BUSINESS**

### *Building Update*

Reitz will contact a computer consulting firm to discuss the possibility of upgrading computer hardware and storage needs. A quote for cost and details of suggested components will be presented to the Township Board in the near future.

VanAntwerp will contact Wrightman & Associates for assistance with putting together a comprehensive proposal of renovations to the existing Township building vs. the cost of building a new building on the Township property. Security and safety, along with storage, is a major concern for all.

### *SEMCO*

Cole-Crocker stated that the attorney has the proposed new franchise agreement received from SEMCO and is currently reviewing it. Updates will be forthcoming as they are received.

## **NEW BUSINESS**

### *Resolution 2017-13 Township Investment and Depository Designation*

**A motion by VanAntwerp, second by Reitz, to approve Resolution 2017-13 Township Investment and Depository Designation as presented. Voice vote showed unanimous approval, motion carried (5-0).**

### *Resolution 2017-14 Amending Budget- General Fund [101]*

**A motion by VanAntwerp, second by Ferris, to approve Resolution 2017-14 Amending Budget-General Fund [101] as presented. Roll call vote showed unanimous approval, motion carried (5-0).**

### *Resolution 2017-15 Amending Budget- Fire Fund [206]*

**A motion by Ferris, second by VanAntwerp, to approve Resolution 2017-15 Amending Budget-Fire Fund [206] as presented. Roll call vote showed unanimous approval, motion carried (5-0).**

### *Landfill Vouchers*

Township residents will receive a free voucher in April and one in October.

**A motion by Cole-Crocker, second by Dehring, to approve Landfill Vouchers. Voice vote showed unanimous approval (5-0).**

### *Township Meeting and Holiday Schedule*

**A motion by VanAntwerp, second by Reitz, to approve the Township Meeting and Holiday schedule as presented. Voice vote showed unanimous approval, motion carried (5-0).**

### *Hourly Staff Rates and Mileage Reimbursement*

Discussion amongst Board members to approve an hourly rate for building maintenance. Time would be tracked on timesheet. Rate would be set at \$12.74 an hour. **A motion by VanAntwerp, second by Dehring, to approve the appointed hourly staff rates and mileage reimbursement. Roll call vote showed unanimous approval, motion carried (5-0).**

### *Lawn Mowing Bid Proposal*

The Township is currently accepting lawn mowing bids. Deadline for submitting a bid is April 7, 2017, at 5:00 p.m. Contract will be for 3 years.

## **ANNOUNCEMENTS**

Tim Jesswein announced that the Township Fire Department would be hosting a Fish Fry on May 6, 2017, from 3:00-8:00 p.m.

Buchanan Township Board of Trustees  
Regular Meeting  
March 16, 2017

### **CITIZEN COMMENTS- NON AGENDA ITEMS**

Question was asked regarding the recent burn activity of one of the Township residents. Resident was burning the remnants of barn. Fire Chief Tim Jesswein stated that no burn permit is necessary if burning brush when snow is covering the ground otherwise residents must obtain a burn permit.

### **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:53 p.m.

---

Sheila Reitz  
Buchanan Township Clerk

---

Malinda Cole-Crocker  
Buchanan Township Supervisor