

CALL TO ORDER

The April 7, 2016 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 7:00 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris, Trustee.

Members Absent: Thomas VanAntwerp, Trustee.

Others Present: Three (3) township residents; two (2) staff; and no members of the press.

PLEDGE OF ALLEGIANCE

The *Pledge of Allegiance* was recited by those in attendance.

APPROVAL OF MINUTES

The minutes of the March 24, 2016 meeting was approved as presented.

SHERIFF'S REPORT – February, 2016 – No Sheriff's Department representative present

ADDITION/ CHANGES TO AGENDA

None.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

CORRESPONDENCE

None.

TREASURER'S REPORT

Motion by Ganus, second by Ferris, to approve General Fund DD 216 to and including DD 230 plus check # 9935 to and including check # 9948 totaling \$18,596.37 as well as Fire Fund DD 231 to and including DD 241 plus check # 6079 to and including check # 6092 totaling \$10,657.75. Roll call vote showed unanimous approval, motion carried (3-0).

REPORTS

Fire Report – Tim Jesswein – on file

[Dehring arrives at 7:07 p.m.]

SMCAS Report – Special Meeting – Lynn Ferris

Ferris advised that the SMCAS Board of Trustees held a special meeting to approve the budget for FY 2016-2017. Also approved by the Board was an increase in the SMCAS assessment in the amount of \$15, which brings the total amount to \$35. Each member municipality will have to approve the ballot language for placement on the August, 2016 Primary ballot for the extension of the SMCAS assessment.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Reinsertion of Madron Lake Boat Launch

Motion by Ganus, second by Cole-Crocker, to approve the reinsertion of the Madron Lake Boat launch by Mike Payne Sand and Gravel at a cost not to exceed \$160. Roll call vote showed unanimous approval, motion carried (4-0).

Estimate of Cost – W. Clear Lake Road from Elm Valley Road to Galien-Buchanan Road – 1.02 Miles - \$16,300

An estimate has been received from the Berrien County Road Commission for W. Clear Lake Road from Elm Valley Road to Galien-Buchanan Road (approximately 1.02 miles) for the addition of three inches (3") of gravel to the roadbed and grading in the amount of \$16,300.

Motion by Cole-Crocker, second by Ganus, to approve the expenditure of \$16,300 for the addition of three inches (3") of gravel to the roadbed and grading on W. Clear Lake Road from Elm Valley Road to Galien-Buchanan Road. Roll call vote showed unanimous approval, motion carried (4-0).

Estimate of Cost – Moccasin Trail from N. Main Street to N. Red Bud Trail - 0.68 Miles - \$10,900

An estimate has been received from the Berrien County Road Commission for Moccasin Trail from N. Main Street to N. Red Bud Trail (approximately 0.68 miles) for the addition of three inches (3") of gravel to the roadbed and grading in the amount of \$10,900.

Motion by Cole-Crocker, second by Dehring, to approve the expenditure of \$10,900 for the addition of three inches (3") of gravel to the roadbed and grading on Moccasin Trail from N. Main Street to N. Red Bud Trail. Roll call vote showed unanimous approval, motion carried (4-0).

Upcoming Election Support

In light of a new clerk being appointed, Cole-Crocker and Dehring felt it would be a good idea to retain Cathy Ganus for administrative support throughout the election cycle for 2016 to assist with the preparation and administration of the August and November elections. Discussion ensued and the following motion was made.

Motion by Cole-Crocker, second by Ferris, to appoint Cathy Ganus as administrative support for the August and November election cycles effective May 1, 2016 at her current rate of pay. Roll call vote showed the following: Cole-Crocker, yes; Ferris, yes; Dehring, yes; Ganus, abstain. Motion carried (3-1-0).

ANNOUNCEMENTS

- Bertrand Township Fire Department Pancake Breakfast – April 9, 2016 8 a.m.-11 a.m.
- Berrien Springs Fire Department Pancake Breakfast – April 10, 2016 7 a.m. – 11 a.m.
- Buchanan Township Firefighters Fish Fry – April 23, 2016

CITIZENS COMMENTS – NON AGENDA ITEMS

Ganus advised that at the request of the Board, she has moved her resignation effective date to the end of April to allow for the appointment of a new clerk.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:25 p.m.

Cathy A. Ganus
Buchanan Township Clerk