

Buchanan Township Board of Trustees
Regular Meeting
June 15, 2017

CALL TO ORDER

The regular June 15, 2017 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Janet Dehring, Treasurer; Thomas VanAntwerp, Trustee

Members Absent: Lynn Ferris, Trustee

Others Present: Tim Jesswein, Fire Chief BTFD; Mario Palmisano, ZBA; 1 resident

APPROVAL OF MINUTES

The minutes of the June 1, 2017 regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- None

BRIEF PUBLIC COMMENT- AGENDA ITEMS- None

CORRESPONDENCE- None

TREASURER'S REPORT

Motion by Dehring, second by Reitz to approve General Fund check #10334 through #10351 totaling \$25,310.25 as well as Fire Fund check #6340 through #6350 totaling \$2,305.12. Roll call vote showed unanimous approval, motion carried (4-0) with Ferris absent.

REPORTS

SMCAS- J. Dehring

Dehring presented SMCAS board packet to Buchanan Township Board. Supervisor Cole-Crocker informed Board members that the SMCAS assessment of \$20 will now apply to all parcels in the township, not just improved parcels pending approval of the new special assessment.

Planning Commission- J. Dehring

On May 24, 2017 the Planning Commission reviewed Ritchie request for the re-zoning of a property to recreational. Purchase of said property is contingent on the re-zoning. The Berrien County Planning Commission must review this before being addressed by the Buchanan Township Board.

Fire Report- T. Jesswein, BTFD Fire Chief

Jesswein submitted an activity report for the month of May 2017. Chad Kring graduated and is now certified. Recommendation to hire Andrew Smith for a one year probationary period was requested. **Motion by Cole-Crocker, second by Dehring to hire Andrew Smith on a one year probationary period. Voice vote was unanimous, motion carried (4-0) with Ferris absent.**

UNFINISHED BUSINESS

Building Facility Update- M. Cole-Crocker

Chris Brayak met with Cole-Crocker and Reitz for a preliminary meeting on June 14, 2017 to discuss what future needs may be.

NEW BUSINESS

Auditor Report- Brian Wisneski

Auditor reported that Township is in excellent financial condition. **Motion by Dehring, second by VanAntwerp, to accept the Audit Report as presented. Voice vote showed unanimous approval, motion carried (4-0) with Ferris absent.**

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Unsecure Structures- Chris Fuchs, Building Inspector

Fuchs reported to Board that there are unsecure structures in the Township that need to be reported on. Fuchs will compile a top 10 property list for the Board to consider taking action on according to the property maintenance code.

Township Hall Rental- J. Dehring

Dehring presented suggestion of discontinuing hall rental to residents. Discussion of cost to maintain and clean after being rented. **Motion by VanAntwerp, second by Reitz, to set rental fee at \$50 with a \$250 refundable deposit minus any additional cleaning that will need to be done. Roll call vote showed unanimous approval, motion carried (4-0) with Ferris absent.**

ANNOUNCEMENTS

Fire Department will be hosting an Open House on July 29, 2017 from 11:00 am to 3:00 pm.

Reitz will be attending the MAMC conference June 19-23, 2017

CITIZEN COMMENTS- NON AGENDA ITEMS

Mario Palmisano questioned as to what the use of the property that Red Bud Track and Recreation is interested in purchasing would be. Dehring responded that it would be for parking, camping, and possible truck races in the future.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:52 p.m.

Sheila Reitz
Buchanan Township Clerk

Malinda Cole-Crocker
Buchanan Township Supervisor