

CALL TO ORDER

The July 07, 2016 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 7:01 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Jill Roberts, Clerk; Janet Dehring, Treasurer; Tom VanAntwerp Trustee and Lynn Ferris Trustee

Members Absent: None

Others Present: Township residents, including Gary and Joyce Townsend and Tina Darnell. Debra Haight representing the Berrien County Record

Those in attendance recited the *Pledge of Allegiance*.

APPROVAL OF MINUTES

The minutes of the June 02, 2016, it was recommended by Dehring to add a word to the Fire Report given by Cole-Crocker. Minutes were approved with that exception.

ADDITIONS / CHANGES TO AGENDA –

BRIEF PUBLIC COMMENT – AGENDA ITEMS –

CORRESPONDENCE

MTA on the Road, Lynn Ferris would like to attend

TREASURER'S REPORT

Motion by Dehring and second by Cole-Crocker to approve General Fund Checks totaling \$55,363.84 AND Fire Fund Checks totaling \$4,614.59 and Fire Fund Payroll totaling \$2,914.27 AND General Fund Payroll totaling \$10,166.20

REPORTS

Land Fill Report given by Cole-Crocker,

New lawyer chosen, Scholarship program was revisited and Officers elected. **Report on file**

SMCAS Report given by Cole Crocker

Wheel chair billing has been caught up, lack of fleet maintenance and new officers for 2016-2017 **Report on file**

Fire Report given by Tim Jesswein **Report on file**

Request for two new applicants(Kevin Dey and Chad Kring) to be hired on one year probation.

Motion by, Cole-Crocker and second by Dehring to hire two new firemen, Kevin Day and Chad Kring, on a one year probationary period. Roll call vote showed unanimous approval, motion carried (5-0)

Fire cont.

Motion to approve new hose bed covers with total cost not exceed \$3,340.00, made by Cole Crocker and second by Ferris. Roll call vote showed unanimous approval, motion carried (5-0)

Berrien County Sheriff Report given by Cole-Crocker- Full report on file

UNFINISHED BUSINESS

1. *Buchanan Township Employee Policy Handbook Draft.*

Updated handbook will be email to Township Board for further discussion.

2. *BS&A Software*

Chris Fuchs expressed wanting the system, we do not have the networking for it.

- 3 *Fedore Road*

Van Antwerp made a motion to approve spending on Fedore Road, Cole-Crocker to do more research on a lesser plan so that the repair can be moved forward.

NEW BUSINESS

1. *Tree removal on East River Road boat launch (DEQ)*

Motion by VanAntwerp and second by Ferris to approve \$557.00 for removal of two trees at the boat launch entrance. Roll call vote showed unanimous approval. Motion carried (5-0)

2. *Property Maintenance and Fire Codes, to update from 2003 to 2015 Codes.*

Motion to adopt 2015 Property Maintenance and Fire Codes, made by VanAntwerp and second by Dehring. Roll call vote showed unanimous approval. (5-0)

3. *SMCAS Appointment*

Motion by VanAntwerp and second by Dehring to reappoint Lynn Ferris to SMCAS Board. Roll call vote showed unanimous approval. (5-0)

4. *Rynearson Road Booster Station*

Motion by VanAntwerp and second by Roberts to approve Peerless estimate to modify the Jockey pump controller to control all three pumps at a cost of \$4,135.00. Roll call vote showed unanimous approval. (5-0)

- 5 *Padnos Escrow*

Padnos owes the township \$1,225.23. They have refused to pay the amount due to the fact that he was not granted a permit. Per Chris Fuchs, Padnos had changed their initial plan and therefore was not granted permit. Township Board Directed Malinda to contact Padnos.

ANNOUNCEMENTS – None.

CITIZENS COMMENTS – NON-AGENDA ITEMS

Joyce Townsend of the Clear Lake Woods Association, gave a letter to the Township, asking for guidance on property dispute issues at CLWA. Letter on File. As a courtesy, Roberts and Cole-Crocker will do research on responsibility of the Township Board in the CLWA problems.

Tom VanAntwerp, informed Mrs. Townsend that the Township has no enforcement authority. It was noted by VanAntwerp that he gave Mrs. Townsend the same feedback as he did to the Clear Lake Woods Association when they were at the township meeting.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:15 p.m.

Jill M. Roberts
Buchanan Township Clerk