

CALL TO ORDER

The special August 5, 2015 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 7:00 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris, Trustee.

Members Absent: Thomas VanAntwerp, Trustee.

Others Present: Applicants Thomas Gauthier, W. Eileen Glick, and Donald Mangold; no township residents; no staff; and no members of the press.

PLEDGE OF ALLEGIANCE

The *Pledge of Allegiance* was recited by those in attendance.

BRIEF PUBLIC COMMENT – AGENDA ITEM

There was no public comment offered on any agenda item.

NEW BUSINESS

Interviews for Ordinance Enforcement Officer

Each applicant was interviewed separately with the other applicants voluntarily stepping out of the room. The following questions were posed to each of the applicants:

1. Please tell us about yourself.
2. How long have you been a local resident?
3. What attracted you to the position of ordinance enforcement officer?
4. The position of ordinance enforcement officer will require a commitment of time. Do you have the time to fulfill the duties of the ordinance enforcement officer?
5. What is your perspective on the role and duties of the ordinance enforcement officer?
6. Have you received the job description of the ordinance enforcement officer? Have you read them, understood them, and do you have any questions?
7. What qualities do you possess that would make you the best candidate for this position?
8. As the ordinance enforcement officer, there is a need for consistent and thorough communication between the Township Board and the ordinance enforcement officer as well as between the ordinance enforcement officer and the citizens. How will you manage that communication?
9. Are you willing to travel for educational purposes?

[Ferris arrived as 6:20 p.m.]

NEW BUSINESS (continued)

Interviews for Ordinance Enforcement Officer (continued)

Tally sheets were completed by each Board member for each candidate.

Motion by Cole-Crocker, second by Ferris, to appoint W. Eileen Glick as the ordinance enforcement officer. Voice vote showed unanimous approval, motion carried (4-0).

Motion by Ganus, second by Cole-Crocker, to destroy the tally sheets following the meeting. Voice vote showed unanimous approval, motion carried (4-0).

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:52 p.m.

Cathy A. Ganus
Buchanan Township Clerk