

**CALL TO ORDER**

The December 01, 2016 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 7:00 p.m.

Members Present: Malinda Cole-Cocker, Supervisor; Jill Roberts, Clerk; Janet Dehring, Treasurer, Tom VanAntwerp, Trustee and Lynn Ferris, Trustee

Members Absent:

Others Present:

Those in attendance recited the *Pledge of Allegiance*.

**APPROVAL OF MINUTES**

The minutes of the November 17, 2016 Buchanan Township Board regular meeting were approved as presented.

**ADDITIONS / CHANGES TO AGENDA -**

1. Approval of appointed members of Zoning Board of Appeals
2. Receiving Oaths of Elected and Appointed Township Board Members

**PUBLIC COMMENT -NONE AGENDA ITEMS -None**

**CORRESPONDANCE - None**

**TREASURER'S REPORT**

**Motion by Dehring and second by VanAntwerp to approve the following checks:**

GEN FUND PR CHECKS FOR NOV. 8 ELECTION #10145 THROUGH 10150, CHECK #10151  
AND CHECKS #10160 THROUGH #10175 *TOTALING \$31,596.84*  
GEN FUND PR DD414 THROUGH DD431 *TOTALING 11434.38*

FIRE FUND CHECKS #6221 THROUGH #6227 *TOTALING \$2,782.22*  
FIRE FUND PR DD432 THROUGH DD441 *TOTALING \$2,186.52*

**Roll call vote showed unanimous approval (5-0)**

## REPORTS

### **Joint/Water and Sewer – Tom VanAntwerp**

VanAntwerp reports that Dan Viganski has been approved to the Joint/Water Sewer Board. VanAntwerp also reports that the Board has approved the amendments to the bylaws as presented at the November 07, 2016 meeting. The major change being that any Board member must be a resident of the Township or City of Buchanan. VanAntwerp also states that the Wastewater Treatment Plant is doing fine and that the Township Fire Department connections are finished.

## UNFINISHED BUSINESS

### **SMCAS Recommendations for funding– Malinda Cole-Crocker**

Cole-Crocker reports that the funding of SMCAS is under revision, and recommendation, due to the current special assessment coming to an end. At present SMCAS is partially funded by Public Act 7, which gives the participating municipalities the power to Levy a millage. SMCAS operates on a special assessment fee and current billing of usage.

Recommendations from Foster Swift Attorneys are as follows:

- A: Keep operating under Public Act 7 and give each Member Municipality discretion over its share of funding. This gives each a choice of paying from General Fund, or by Millage or by creating its own SAD, or a combination of all.
- B: Reform SMCAS under Act 57, in which the municipalities would have to incorporate and carry the liability. They then would be able to adopt ordinances to assess fees and apply for grants and loans.

Cole-Crocker will inform Brian Scribner of SMCAS that our Township consensus is option A.

### **Combining SAD and Sewer Accounts – Janet Dehring**

The question of whether or not the Township Board needs to pass a resolution to combine The SAD and Sewer accounts. Per Brian Wisneski of Gerbel Company, P.C. (Twp Accountant) A resolution is not required, but the Board must approve.

**Motion by Cole-Crocker and second by VanAntwerp to combine the two said accounts.**

**Roll call vote showed unanimous approval (5-0)**

## NEW BUSINESS

### **1. Joint/Water Sewer bylaws amendment adoption**

**Motion by Roberts and second by Cole-Crocker to approve the City of Buchanan and the Joint/Water Sewer boards adoption of the Amendment to the Bylaws as presented at the November 07, 2016 Joint/Water Sewer Board meeting.**

**Roll call vote showed unanimous approval (5-0)**

**NEW BUSINESS Cont.**

2. **Motion by Cole-Crocker and second by VanAntwerp to appoint Lynn Ferris to the Zoning Board of Appeals for a three (3) year term.**

**Voice vote showed unanimous approval.**

3. **Motions by Cole-Crocker and second by VanAntwerp to appoint Janet Dehring Planning Commission for a three (3) year term.**

**Voice vote showed unanimous approval.**

4. **Motion by Cole-Crocker and second by Dehring to appoint, Jeffrey Lea, Scott Albright, Maryellen Schutze and Ann Knapick to the Board of Review, for a two (2) year term.**

**Voice vote showed unanimous approval.**

5. **New computer for Clerks office**

Upon repair of the computer in the Clerks office, Alex, from FixIT Computing highly recommends that a new computer be purchased for the office. The current computer is over six years old and the mother board failed the diagnostics test. He also stated that the computer is too old and does not have enough memory for the Windows 10 that is installed on it, which is causing errors. With the unit being the only one that runs the accounting system, it is recommended also to add external memory. Also add external memory to the Deputy Clerks computer which houses all of the election information.

**Motion by VanAntwerp and Cole-Crocker to purchase a new computer and two external hard drives,**

**Voice vote showed unanimous approval**

**ANNOUNCEMENTS -**

1. Janet Dehring reports that the winter tax bills have been sent out.
2. Malinda Cole-Crocker will not be at the Dec. 15 regular Board meeting as she will be in Lansing Taking the State Certification Test for Assessors.

Buchanan Township Board of Trustees  
Regular Meeting  
December 01, 2016

**CITIZEN COMMENTS-NON AGENDA ITEMS - NONE**

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7.35 pm.

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Jill M. Roberts  
Buchanan Township Clerk

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Malinda Cole-Crocker  
Buchanan Township Supervisor