

## **CALL TO ORDER**

The regular January 16, 2014 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris, Trustee.

Members Absent: Thomas VanAntwerp, Trustee.

Others Present: Three (3) township residents; one (1) staff; and no members of the press.

## **PLEDGE OF ALLEGIANCE**

The *Pledge of Allegiance* was led by Janet Dehring.

## **APPROVAL OF MINUTES**

The minutes of the January 2, 2014 minutes was approved as presented.

## **ADDITIONS / CORRECTIONS TO AGENDA**

Water / Sewer Report and Landfill Report were added under reports and plumber issue was added under new business.

## **BRIEF PUBLIC COMMENT – AGENDA ITEMS**

None.

## **SHERIFF'S REPORT – November, 2013**

No representative from the Berrien County Sheriff's Department was present.

## **CORRESPONDENCE**

*CMAQ Projects Meeting – Projects 2015-2019*

*Dr. Martin Luther King, Jr. Breakfast Celebration – LMC – Benton Harbor – 01.20.2014*

## **TREASURER'S REPORT**

**Motion by Dehring, second by Ganus, to approve General Fund check # 8990 to and including check # 8998 totaling \$1,205.62 as well as Fire Fund check # 5462 to and including check # 5467 totaling \$841.87. Roll call vote showed unanimous approval, motion carried (4-0).**

## **REPORTS**

*Joint Water/Sewer Report – Jane Mitchell*

Mitchell advised the revisions to the water service agreement and sewer service agreement are progressing with the City. She and VanAntwerp have been attending the Joint Water/Sewer Board work sessions.

## **REPORTS (continued)**

### *Berrien County Road Commission Report – Jane Mitchell*

Mitchell attended the Annual Berrien County Road Commission meeting. She was advised that the Road Commission will be budgeting more toward equipment and less to roads in the next fiscal year.

Mitchell questioned the projected 2014 road improvements regarding Little Glendora Road as there was no monetary figure listed.

### *Landfill Report – Jane Mitchell*

Mitchell advised that the Landfill has provided all owner municipalities with scholarship applications as well as landfill vouchers for a free one-time \$30 load. Discussion ensued regarding whether the Township will offer the additional landfill pass in October. This will be approved in September, which will allow township residents to take an additional \$30 load (maximum) in the fall.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### *Southwest Michigan Planning Commission – Niles Area Transportation Study (NATS) Invoice*

**Motion by Mitchell, second by Ganus, to approve the Niles Area Transportation Study (NATS) invoice in the amount of one thousand five hundred five dollars (\$1,505). Roll call vote showed unanimous approval, motion carried (4-0).**

### *Plumber Issue*

There has been a great deal of sand plugging the water flow to the toilets at the Township Hall. Mitchell will contact a plumber to see if a camera can be inserted into the line to check for breaks in the water lines.

## **ANNOUNCEMENTS**

None.

## **CITIZEN COMMENTS – NON-AGENDA ITEMS**

Township resident Scott Boehm questioned whether there was any update regarding the Crescentview issue. Mitchell advised that the Township assessor has provided all the information to the Township attorney and the Township is now awaiting his determination.

## **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:23 p.m.

Cathy A. Ganus  
Buchanan Township Clerk