

CALL TO ORDER

The regular March 1, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris, Trustee.

Members Absent: Thomas VanAntwerp, Trustee.

Others Present: Two (2) township residents, no staff, and no members of the press.

PLEDGE OF ALLEGIANCE

The *Pledge of Allegiance* was recited by those in attendance.

APPROVAL OF MINUTES

The minutes of the February 16, 2012 regular meeting was approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

Preliminary Budgets under Unfinished Business was removed from the agenda.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

Township resident Jim McGee introduced himself.

SHERIFF'S REPORT

There was no one from the Berrien County Sheriff's Department in attendance; therefore, no Sheriff's Report was presented.

CORRESPONDENCE

None.

TREASURER'S REPORT

Motion by Dehring, second by Mitchell, to approve General Fund check # 8033 to and including check # 8058 totaling \$15,781.83 as well as Fire Fund check # 4899 to and including check # 4908 totaling \$4,979.00. Roll call vote showed unanimous approval, motion carried (4-0).

REPORTS

Fire Report – Tim Jesswein – on file

Jesswein was unable to attend the meeting; however, he presented a written report for January, 2012 and February, 2012.

Motion by Mitchell, second by Ferris, to approve the purchase of two (2) firefighting nozzles at a cost of \$682 per nozzle. Roll call vote showed unanimous approval, motion carried (4-0).

Fire Report – Tim Jesswein (continued)

Motion by Dehring, second by Ganus, to approve the purchase of one (1) set of BDU uniforms (pants, shirt, and boots) for 15 firefighter members at a cost of \$165 per person as quoted by Nye Uniform. Roll call vote showed unanimous approval, motion carried (4-0).

SMCAS Report – Lynn Ferris – on file

SEBCL Report - Jane Mitchell – on file

NATS Report – Jane Mitchell – on file

UNFINISHED BUSINESS

None.

NEW BUSINESS

Audit Proposal – FYE 03.31.2012

A proposal for auditing services has been received by Gerbel & Company for the auditing of fiscal year ending 03.31.2012. The proposal increased from last year by only \$100.

Motion by Mitchell, second by Dehring, to approve the proposal from Gerbel & Company for the audit of fiscal year ending 03.31.2012 at a cost of \$4,300 with the hourly rate for additional work not to exceed \$100 per hour. Roll call vote showed unanimous approval, motion carried (4-0).

ANNOUNCEMENTS

The Southeast Berrien County Landfill is holding a free Household Hazardous Waste disposal, electronics recycling, and certified document destruction event on Saturday, May 19, 2012 from 8 am to 12 pm.

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:21 pm.

Cathy A. Ganus
Buchanan Township Clerk