

CALL TO ORDER

The regular May 17, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:14 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris, Trustee.

Members Absent: Thomas VanAntwerp, Trustee.

Others Present: Tim Gray and Tim Baker, SMCAS; five (5) residents, no staff, and no members of the press.

APPROVAL OF MINUTES

The minutes of the May 3, 2012 regular meeting was approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

Mitchell requested that Joint Water / Sewer Board-Brian Dinneen be added under Reports.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

SHERIFF'S REPORT

The Sheriff's Report was faxed for the month of March, 2012. During that time, 48 complaints were handled, 18 tickets were issued, and two (2) arrests were made within Buchanan Township. As of April 30, 2012, the Berrien County Sheriff's Department Narcotics Unit has made 62 arrests within Berrien County.

CORRESPONDENCE

Michigan Townships Association Dues

Ganus reported an \$80.86 increase from the previous year dues.

Motion by Ferris, second by Mitchell, to approve the payment of \$2,453.89 to the Michigan Townships Association for 2012-2013 dues. Roll call vote showed unanimous approval, motion carried (4-0).

TREASURER'S REPORT

Motion by Dehring, second by Ganus, to approve General Fund check # 8150 to and including check # 8164 totaling \$6,419.30 as well as Fire Fund check # 4980 to and including check # 4984 totaling \$807.00. Roll call vote showed unanimous approval, motion carried (4-0).

REPORTS

Fire Report – Tim Jesswein – on file

Motion by Mitchell, second by Ferris, to approve the attendance of three (3) firefighters to the school bus extrication training seminar at a cost of \$100 per person. Roll call vote showed unanimous approval, motion carried (4-0).

REPORTS (continued)

SMCAS Report – Lynn Ferris – on file
SEBCL Report – Jane Mitchell – on file

Joint Water/Sewer Board – Brian Dinneen

Dinneen reported on the Wastewater Treatment plant issue. The City is experiencing an average of 30-40% loss on water services – it is unknown at this time where the loss is occurring. Necessary items were removed from the total wastewater treatment plant upgrade due to funding issues. Of those items removed, the time has come that the repairs need to be completed. Several options have been discussed and a plan is being formulated.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Fire Protection Agreement

Motion by Mitchell, second by Ferris, to approve the Fire Protection Agreement between Buchanan Township and Redbud Recreations, Inc. for Fire Protection Service during the TORC racing event to be held on May 25-27, 2012 at Red Bud Track N Trail with such material changes as are approved by the Township Clerk and Township Legal Counsel. Voice vote showed unanimous approval, motion carried (4-0).

Resolution # 2011-09A – Fixed Asset Capitalization Policy

At the request of the township auditor, the amount of \$10,000 for infrastructure needed to be added to the fixed asset capitalization policy.

Motion by Mitchell, second by Ganus, to approve Resolution # 2011-09A – Fixed Asset Capitalization Policy as presented. Roll call vote showed unanimous approval, motion carried (4-0).

Planning Commission Appointment

Motion by Mitchell, second by Dehring, to appoint John Pitz to the Buchanan Township Planning Commission for a three year term expiring 05.17.2015 . Voice vote showed unanimous approval, motion carried (4-0).

Berrien County Road Commission 2012 Sealcoat Proposal

Mitchell advised she had been contacted by BCRC Supervisor Doug Hartzler who advised that he would like to reallocate monies from hotmix to sealcoating for the upcoming year. To sealcoat Burgoyne Road from Glendora Road north to the Township line would be approximately \$34,000.

Motion by Mitchell, second by Ferris, to approve the 2012 Berrien County Road Commission Sealcoat Proposal for 2012 to include Coveney Road from Freehling Road to Glendora Road (1.06 miles) and Burgoyne Road from Glendora Road north to the Township line (1 mile). Roll call vote showed unanimous approval, motion carried (4-0).

NEW BUSINESS (continued)

Berrien County Road Commission 2012 Chloride Application

Motion by Mitchell, second by Ganus, to approve chloride application to township dirt roads by the Berrien County Road Commission as in years past. Roll call vote showed unanimous approval, motion carried (4-0).

ANNOUNCEMENTS

The Southeast Berrien County Landfill is holding a free Household Hazardous Waste disposal, electronics recycling, and certified document destruction event on Saturday, May 19, 2012 from 8 am to 12 pm.

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:01 pm.

Cathy A. Ganus
Buchanan Township Clerk