

CALL TO ORDER

The regular June 7, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: One (1) resident, no staff, and no members of the press.

PLEDGE OF ALLEGIANCE

Ganus led the *Pledge of Allegiance*.

APPROVAL OF MINUTES

The minutes of the May 17, 2012 regular meeting as well as the May 17, 2012 special meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

None.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

SHERIFF'S REPORT

The Sheriff's Report was presented for the month of April, 2012. During that time, 39 complaints were handled, seven (7) tickets were issued, and two (2) arrests were made within Buchanan Township. As of May 31, 2012, the Berrien County Sheriff's Department Narcotics Unit has made 78 arrests within Berrien County.

CORRESPONDENCE

Berrien County Road Commission – Matching Funds Request

Motion by Mitchell, second by Ganus, to approve the matching funds payment in the amount of \$5,000 to the Berrien County Road Commission. Roll call vote showed unanimous approval, motion carried (5-0).

TREASURER'S REPORT

Motion by Dehring, second by Ganus, to approve General Fund check # 8165 to and including check # 8198 totaling \$52,600.66 as well as Fire Fund check # 4985 to and including check # 4996 totaling \$3,870.36. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS

Fire Report – Tim Jesswein – on file

Motion by Mitchell, second by Ferris, to appoint Ivan Sierra-Vargas as a probationary firefighter for a one (1) year period. Voice vote showed unanimous approval, motion carried (5-0).

Motion by Mitchell, second by Dehring, to approve Rich Cheney's attendance to fire instructor orientation class at a cost of \$45 plus mileage. Roll call vote showed unanimous approval, motion carried (5-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

Audit Presentation FYE 03.31.2012 – Gerbel & Company, PC

Auditor Brian Wisneski of Gerbel & Company, PC presented the audit report for fiscal year ending March 31, 2012. He pointed out that the General Fund's fund balance increased by \$89,904 to \$970,113 and the Fire Fund's fund balance increased by \$49,740 to \$344,038. He stated the Township is in excellent financial condition and it was a very clean opinion.

Berrien County Sheriff's Department Police Protection Agreement

In years past, Buchanan Township has contracted with the Berrien County Sheriff's Department to provide police protection at the Redbud Motocross Nationals.

Motion by Mitchell, second by Ganus, to authorize payment to the Berrien County Sheriff's Department in the amount of sixteen thousand, eight hundred eighty-six dollars (\$16,886) in connection with special police protection provided on or around Redbud Track and Trail commencing July 6, 2012 through July 8, 2012, pursuant to the Police Protection Agreement dated June 7, 2012 by Buchanan Township upon receipt of that amount from Redbud Track and Trail. Roll call vote showed unanimous approval, motion carried (5-0).

Redbud Recreation Fireworks Permit

Motion by Mitchell, second by VanAntwerp, to approve the permit for fireworks display for Redbud Recreation for July 6, 2012 and July 7, 2012. Voice vote showed unanimous approval, motion carried (5-0).

Deputy Treasurer

Due to the illness of Deputy Treasurer Martha May, it was necessary for Dehring to appoint a new deputy treasurer until it can be determined whether or not May will be able to return. Dehring has appointed Township resident Tina Darnell.

Motion by Mitchell, second by Dehring, to set the wage for deputy treasurer at \$9.50 per hour. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS

Discussion ensued regarding the state of the meeting room floor. VanAntwerp agreed to investigate.

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:32 pm.

Cathy A. Ganus
Buchanan Township Clerk