

### **CALL TO ORDER**

The regular June 21, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: One (1) resident, no staff, and no members of the press.

### **PLEDGE OF ALLEGIANCE**

All stood for the *Pledge of Allegiance*.

### **APPROVAL OF MINUTES**

The minutes of the June 7, 2012 regular meeting were approved as presented.

### **ADDITIONS / CORRECTIONS TO AGENDA**

None.

### **BRIEF PUBLIC COMMENT – AGENDA ITEMS**

None.

### **CORRESPONDENCE**

*Michigan Townships Association – Hot Topics in Planning & Zoning Seminar*  
*Meet The Candidates for County Offices – July 20, 2012 – Lakeshore High School, Stevensville*  
*Western Insurance*

### **TREASURER’S REPORT**

**Motion by Dehring, second by Ganus, to approve General Fund check # 8199 to and including check # 8213 totaling \$11,678.30 as well as Fire Fund check # 4997 to and including check # 5004 totaling \$1,840.82. Roll call vote showed unanimous approval, motion carried (5-0).**

### **REPORTS**

*Fire Report – Tim Jesswein – No Report*  
*SMCAS Report – Lynn Ferris – on file*  
*SEBCL Report – Jane Mitchell – on file*

### **UNFINISHED BUSINESS**

*Acceptance of Audit – Fiscal year Ending 03.31.2012*

**Motion by Mitchell, second by Ganus, to accept the audit report for fiscal year ending March 31, 2012 as presented by Gerbel & Company, PC. Voice vote showed unanimous approval, motion carried (5-0).**

**NEW BUSINESS**

*Voter Registration Card – Mass Mailing – Precinct Consolidation/Redistricting*

Ganus advised that new voter registration cards needed to be sent to all the registered voters within Buchanan Township due to the combination of election precincts as well as redistricting. Three (3) quotes were obtained: Election Source \$1,583.18; Michigan Election Resources (MER) \$1,123.80; and Printing Systems Inc. (PSI) \$1,090.56.

**Motion by Ganus, second by Ferris, to approve the quotation provided by Printing Systems Inc. (PSI) for the preparation and mailing of voter registration cards to all registered voters within Buchanan Township at a cost of \$1,090.56. Roll call vote showed unanimous approval, motion carried (5-0).**

**ANNOUNCEMENTS**

Please note that the regular Buchanan Township Board meetings for July are July 12, 2012 and July 26, 2012.

July Board of Review has been set for Tuesday, July 17, 2012 at 5:30 pm.

Tax bills will be sent out by July 1, 2012.

**CITIZEN COMMENTS – NON-AGENDA ITEMS**

VanAntwerp suggested a capital improvement plan be drafted for improvements to the township hall building. He suggested that Board members compile a listing and discussion will be held at the next meeting.

Mitchell advised she has received a couple complaints regarding the chloride application by the Berrien County Road Commission. She had been advised by the Road Commission garage supervisor that they have done nothing different this year; in fact, they have applied more chloride.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:31 pm.

Cathy A. Ganus  
Buchanan Township Clerk