

### **CALL TO ORDER**

The regular July 24, 2014 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 p.m.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: Three (3) township residents; one (1) staff; and no members of the press.

### **PLEDGE OF ALLEGIANCE**

The *Pledge of Allegiance* was recited by those in attendance.

### **APPROVAL OF MINUTES**

The minutes of the July 10, 2014 regular meeting was approved as presented.

### **ADDITIONS / CORRECTIONS TO AGENDA**

None.

### **BRIEF PUBLIC COMMENT – AGENDA ITEMS**

None.

### **SHERIFF'S REPORT**

The Sheriff's Report for May, 2014 was presented. During that time, 40 complaints were worked, five (5) tickets were issued, and no arrests were made. As of June 30, 2014, the Berrien County Sheriff's Department Narcotics Unit has made 47 arrests for narcotic offenses within Berrien County.

### **CORRESPONDENCE**

None.

[Dehring arrives at 7:02 p.m.]

### **TREASURER'S REPORT**

**Motion by Ganus, second by Mitchell, to approve General Fund check # 9212 to and including check # 9225 totaling \$43,121.70 as well as Fire Fund check # 5619 to and including check # 5622 totaling \$257.44. Roll call vote showed unanimous approval, motion carried (5-0).**

### **REPORTS**

*SMCAS Report – Cathy Ganus – on file*

Ganus updated the Board on the Amended Articles of Incorporation and Niles City's suggestions on additional verbiage regarding owner municipalities, contracting for services, and withdrawals. Niles Charter Township requested each SMCAS representative and their supervisor's/city manager's attend a meeting to facilitate resolution on the wording for the Amended Articles of Incorporation.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### *Supervisor Candidates*

A review of the supervisor interview questions was conducted. Eight questions were drafted. Each candidate will be asked the same eight questions.

### *Rynearson Road Booster Station Repair*

Ganus was advised by Peerless-Midwest, Inc. that the Rynearson Road Booster Station is in need of repair due to a problem with the 6" Mag-meter not registering flow and totalization (gallons) on the remote readout. After investigation they found that the display module is bad and needs to be replaced. Costs to repair this remote readout total \$2,495 plus \$460 cost to date (totaling \$2,955); however, to remove the old and install a new meter is \$6,820. It should be noted that the electronics in the meter are over ten (10) years old and are now obsolete. Mitchell will make contact with Township counsel regarding the use of excess funds from the Special Assessment District for repair and maintenance.

**Motion by VanAntwerp, second by Ganus to approve the quote provided by Peerless-Midwest, Inc. for the repair of the Rynearson Road Booster Station at a cost not to exceed \$2,955. Roll call voted showed unanimous approval, motion carried (5-0).**

### *Jack Lloyd Hook-In – City of Buchanan Resident*

Buchanan City resident Jack Lloyd has contacted the Township regarding tapping in to the Township's sewer system at the Merson Court manhole due to his septic system beginning to fail. Ganus advised she has made contact with the City regarding this issue and it is too costly for the City to run the septic line down Rynearson Road to service one or two homes. It should be noted that this area is currently a Special Assessment District and there are benefit fees and tap-in fees associated with this project. General consensus is that the Township is not interested in allowing the hook-in at this point.

## **ANNOUNCEMENTS**

- Buchanan Township Firefighters Fish Fry – August 2, 2014 – 3:00-8:00 p.m.
- Buchanan's National Night Out Against Crime – August 5, 2015 – McCoy Creek Park
- August Primary Election – August 5, 2014 – Polls are open 7:00 a.m. to 8:00 p.m.

## **CITIZEN COMMENTS – NON-AGENDA ITEMS**

Dehring inquired as to the status of the unsafe structures listing. Building Inspector Chris Fuchs will be contacted and asked to provide an update.

Township resident Tim Jesswein inquired whether the Township has any property maintenance ordinances that can be enforced regarding upkeep of commercial properties within the Township. Mitchell advised that she will make contact with the Buchanan Township ordinance officer regarding the issue.

## **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:42 p.m.

Cathy A. Ganus  
Buchanan Township Clerk