

CALL TO ORDER

The regular September 6, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: Two (2) residents; one (1) staff; and no members of the press.

PLEDGE OF ALLEGIANCE

Tim Jesswein led in the *Pledge of Allegiance*.

APPROVAL OF MINUTES

The minutes of the August 23, 2012 regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

None.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

CORRESPONDENCE

City of Buchanan – Water Department

The City of Buchanan Water Department has been experiencing a percentage of water loss which exceeds normal expectations. As a result, the Water Department will be working to identify all non-metered outlet sites and will require those sites to purchase and install meters as originally required at the time the water system was accessed. The cost of the water meter is the responsibility of the water user and the final installation of the meters will be done by Buchanan City Water Department personnel.

TREASURER’S REPORT

Motion by Ganus, second by Ferris, to approve General Fund check # 8311 to and including check # 8339 totaling \$15,866.74 as well as Fire Fund check # 5055 to and including check # 5065 totaling \$3,589.00. Roll call vote showed unanimous approval, motion carried (4-0).

REPORTS

Fire Report – Tim Jesswein – on file

Motion by Mitchell, second by Ganus, to accept the letters of resignation provided by Carl Duis and James Hayes with regret. Voice vote showed unanimous approval, motion carried (4-0).

[Dehring arrives at 7:05 pm.]

UNFINISHED BUSINESS

Budget Amendment

Due to new account creation as well as re-allocation of accounts within the General and Fire Funds, it is necessary to perform a budget amendment.

Motion by Ganus, second by Ferris, to approve the budget amendments for the General Fund and Fire Fund for fiscal year ending 03.31.2013 as presented. Roll call vote showed unanimous approval, motion carried (5-0).

NEW BUSINESS

Capital Improvement List Compilation

This item was placed on the table to allow remaining Board members time to compile their list.

Berrien County Road Commission – Chloride Application Invoice

Chloride application this year amounted to \$10,295.53. Only \$9,500 was allocated to this line item; however, there are funds available within the Road budget center to offset this overage.

Buchanan Township Planning Commission – Master Plan Update Recommendation

At their regular August 29, 2012 meeting, the Buchanan Township Planning Commission made a motion to recommend to the Buchanan Township Board of Trustees that the draft Buchanan Township Master Plan be distributed for comment pursuant to the Michigan Planning Enabling Act. There is a 42-day comment period wherein surrounding municipalities can offer their input on the Master Plan.

Motion by VanAntwerp, second by Mitchell, to allow the Buchanan Township Draft Master Plan to be distributed for comment in accord with the Michigan Planning Enabling Act, PA 33 of 2008, as amended. Voice vote showed unanimous approval, motion carried (5-0).

SHERIFF'S REPORT

Deputy Aaron Nannfeldt of the Berrien County Sheriff's Department presented the Sheriff's Report for the month of July, 2012. During that time, 78 complaints were handled, six (6) tickets were issued, and 12 arrests were made within Buchanan Township. As of August 31, 2012, the Berrien County Sheriff's Department Narcotics Unit has made 132 arrests within Berrien County.

ANNOUNCEMENTS

None.

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:24 pm.

Cathy A. Ganus
Buchanan Township Clerk