

CALL TO ORDER

The regular October 4, 2012 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:00 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: Deputy Andrea Crosby, Berrien County Sheriff's Department; no residents; no staff; and no members of the press.

PLEDGE OF ALLEGIANCE

The *Pledge of Allegiance* was recited by those in attendance.

APPROVAL OF MINUTES

The minutes of the September 20, 2012 regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

Sheriff's Report was added as well as New Business item five (5) – Hildebrand Special Use Permit.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

SHERIFF'S REPORT

Deputy Andrea Crosby of the Berrien County Sheriff's Department presented the Sheriff's Report for the month of August, 2012. During that time, 45 complaints were handled, five (5) tickets were issued, and no arrests were made within Buchanan Township. As of September 30, 2012, the Berrien County Sheriff's Department Narcotics Unit has made 153 arrests within Berrien County.

CORRESPONDENCE

Jay Kilpatrick (Williams & Works)

Kilpatrick is entering into semi-retirement and Williams & Works has assigned Andrew Moore as our planner of record.

TREASURER'S REPORT

Motion by Dehring, second by Ganus, to approve General Fund check # 8349 to and including check # 8377 totaling \$16,359.50 as well as Fire Fund check # 5071 to and including check # 5097 totaling \$6,600.38. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Trick or Treat Hours

Motion by Mitchell, second by Dehring to set Trick or Treating hours within Buchanan Township for Wednesday, October 31, 2012 from 6:00 to 7:30 pm. Voice vote showed unanimous approval, motion carried (5-0).

Boat Dock Removal – Madron Lake

Motion by Mitchell, second by Ganus, to approve the removal of the Madron Lake boat launch by Mike Payne Sand & Gravel at a cost not to exceed \$150. Roll call vote showed unanimous approval, motion carried (5-0).

Mitchell indicated she would contact Payne to schedule removal.

Snowplowing Bids

Bids were received from Affordable Bulldozing Byrdak Lawn Care, and John Tengelitsch for contracted snowplowing services for Buchanan Township on one-year contract basis as well as a three-year contract basis.

Motion by VanAntwerp, second by Ganus, to approve a three-year snowplowing contract with Adam Byrdak of Byrdak Lawn Care for unlimited push with salt application for the Township Hall and Fire Department for the 2012-2015 seasons as presented per the quotation to include a 90-day notice of severability for any reason on either party's part. Roll call vote showed unanimous approval, motion carried (5-0).

Berrien County Road Commission – Boyle Lake Road Culvert Replacement

The cross road culvert under Boyle Lake Road 50 feet north of Galien-Buchanan Road is rusted out and needs to be replaced. It is located on the Township line and will be split ½ Weesaw Township and ½ Buchanan Township.

Motion by Mitchell, second by VanAntwerp, to approve the estimated \$2,000 cost provided by the Berrien County Road Commission for the Boyle Lake Road culvert replacement 50 feet north of Galien-Buchanan Road under accounts receivable invoicing. Roll call vote showed unanimous approval, motion carried (5-0).

Hildebrand Special Land Use Permit (SLUP)

The special use permit for Ernest Hildebrand expired June 4, 2012. Mr. Hildebrand had submitted an application on May 30, 2012 to go before the Buchanan Township Planning Commission regarding extending the SLUP; however, the application was incomplete (no site plan submitted nor signature received for land owner Michael Hildebrand). The Hildebrand's were advised of the incomplete application. On September 19, 2012, Ernest Hildebrand submitted a written request for a one-year extension of the SLUP. Per Ganus' contact with Ordinance Enforcement Officer Joe Kring as well as Planner of Record Jay Kilpatrick from Williams & Works, the request for a one-year extension should have been submitted prior to the expiration of the SLUP. Due to the lateness in the construction season, the following motion was presented:

NEW BUSINESS (continued)

Hildebrand Special Land Use Permit (SLUP) (continued)

Motion by VanAntwerp, second by Ferris, to allow Ernest Hildebrand an exemption for a one-year period for the removal of stockpiled material from the date of Special Land Use Permit (SLUP) approval (June 4th) with exemption expiring June 4, 2013, which shall then require an application and subsequent approval to continue. Roll call vote showed the following: VanAntwerp, yes; Ferris, yes; Dehring, no; Mitchell, yes; and Ganus, yes. Motion carried (4-1).

ANNOUNCEMENTS

Buchanan Township Firefighters are having the fish fry fundraiser on Saturday, October 6, 2012 from 4-8 pm.

CITIZEN COMMENTS – NON-AGENDA ITEMS

VanAntwerp suggested that the capital improvement plan be tabled until after the November, 2012 general election.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:50 pm.

Cathy A. Ganus
Buchanan Township Clerk