

CALL TO ORDER

The regular March 19, 2013 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:47 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; Janet Dehring, Treasurer; and Lynn Ferris and Thomas VanAntwerp, Trustees.

Members Absent: None.

Others Present: Nine (9) township residents, two (2) staff, and no members of the press.

APPROVAL OF MINUTES

The minutes of the March 5, 2013 regular meeting was approved as amended.

ADDITIONS / CORRECTIONS TO AGENDA

Remove *Pledge of Allegiance* as the pledge was already recited during the Annual Meeting of the Electors held prior to this meeting.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

None.

SHERIFF'S REPORT – JANUARY, 2013

The Sheriff's Report for the month of January, 2013 was presented. During that time, 39 complaints were handled, six tickets were issued, and one arrest was made within Buchanan Township. As of February 28, 2013, the Berrien County Sheriff's Department Narcotics Unit has made 46 arrests for drug offenses within Berrien County.

CORRESPONDENCE

SWMPD Training – "Stop the Mudness"

TREASURER'S REPORT

Motion by Dehring, second by Ganus, to approve General Fund check # 8577 to and including check # 8583 totaling \$1,399.91 as well as Fire Fund check # 5200 to and including check # 5215 totaling \$4,662.20. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS

Fire Report – Tim Jesswein – on file

Jesswein reported that the Fire Department may be the recipient of a 5-20% matching grant for the replacement of the air packs. Jesswein also reported that he mistakenly left off two sets of grass fire suits (turnout gear) when seeking approval for purchase last month and requested permission to purchase same.

Motion by Mitchell, second by Ganus, to purchase two additional grass fire extrication suits with costs not to exceed \$450 per set. Roll call vote showed unanimous approval, motion carried (5-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

Laptop Purchase - Supervisor

Motion by VanAntwerp, second by Ferris, to approve the purchase of a Dell Vostro 3560 laptop computer for the supervisor from 2nd Look Laptops at the quoted price of \$1,025.20. Roll call vote showed unanimous approval, motion carried (5-0).

Meeting Room Table/Chair Purchase

Motion by Ganus, second by Mitchell, to purchase 22 tables and 32 chairs totaling \$3,032.84 for the Township Hall as well as 20 tables totaling \$1,857.20 for the Fire Department from Lifetime.com with total price being \$4,889.97. Roll call vote showed unanimous approval, motion carried (5-0).

Berrien County Road Commission – Slag and Gravel Request

The Berrien County Road Commission is requesting an additional \$2,500 for slag and gravel for Buchanan Township roads.

Motion by VanAntwerp, second by Dehring, to approve an additional \$2,500 for gravel and slag for Buchanan Township roads payable out of the Township's matching funds with the Berrien County Road Commission. Roll call vote showed unanimous approval, motion carried (5-0).

Lawnmowing Bids

Lawnmowing bids were submitted by Adam Byrdak (Byrdak Lawn Care), Nick Gowen (RNG Professional Lawncare), and Jim Kring (Jim's Lawn Care).

Motion by VanAntwerp, second by Ferris, to accept the bid for lawnmowing services for 2013 for the Buchanan Township Hall, Buchanan Township Fire Department, Mud Lake Bog, and River Park submitted by Adam Byrdak of Byrdak Lawn Care as presented in the quotation for a one-year time frame. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution # 2013-08 – General Appropriations Act (Budget) – General Fund

Motion by Mitchell, second by Ganus, to adopt Resolution # 2013-08 – General Appropriations Act (Budget) – General Fund as presented. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution # 2013-09 – General Appropriations Act (Budget) - Fire Fund

Motion by Mitchell, second by Dehring, to adopt Resolution # 2013-09 – General Appropriations Act (Budget) – Fire Fund as presented. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution # 2013-10 – Township Investment and Depository Designation

Motion by Ganus, second by VanAntwerp, to adopt Resolution # 2013-10 – Township Investment and Depository Designation as presented. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS

- Buchanan Township Firefighters Fish Fry – Saturday, April 13 – 4 to 8 pm

CITIZEN COMMENTS – NON-AGENDA ITEMS

Mitchell advised she has driven some of the township roads and the issues she has found will be addressed soon.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:10 pm.

Cathy A. Ganus
Buchanan Township Clerk