

CALL TO ORDER

The regular April 2, 2013 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Jane Mitchell at 7:15 pm.

Members Present: Jane Mitchell, Supervisor; Cathy Ganus, Clerk; and Lynn Ferris, Trustee.

Members Absent: Janet Dehring, Treasurer and Thomas VanAntwerp, Trustee.

Others Present: One (1) township resident, no staff, and no members of the press.

APPROVAL OF MINUTES

The minutes of the March 19, 2013 regular meeting and March 27, 2013 special meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA

None.

BRIEF PUBLIC COMMENT – AGENDA ITEMS

Township resident Mario Palmisano questioned why the Township Board held a special meeting on March 27, 2013. Ganus advised it was for the purpose of amending the budget prior to the end of the fiscal year and the notice had been posted on the door of the Township Hall 18 hours prior to the meeting. Palmisano also questioned the legality of the posting for the special meeting.

SHERIFF'S REPORT – FEBRUARY, 2013

There was no representative from the Berrien County Sheriff's Department present.

CORRESPONDENCE

None.

TREASURER'S REPORT

Motion by Ganus, second by Mitchell , to approve General Fund check # 8584 to and including check # 8613 totaling \$19,528.67 as well as Fire Fund check # 5216 to and including check # 5245 totaling \$41,426.31. Roll call vote showed unanimous approval, motion carried (3-0).

REPORTS

Fire Report

Ganus reported that as a result of a Homeland Security Grant facilitated by Van Buren County, the Fire Department received a matching grant for the replacement of radios.

Motion by Ganus, second by Mitchell, to approve the expenditure of \$968.76 for the 2010 Homeland Security Grant Radio Purchase facilitated by Van Buren County. Roll call vote showed unanimous approval, motion carried (3-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

Berrien County Road Commission – Reed Road from N. Main St. to Broceus School Road / Updated Sealcoat List

Mitchell advised she had met with the Berrien County Road Commission regarding updating the sealcoat list for 2013 as well as work on Reed Road, which would include the pulverization of the asphalt and the addition of 8" gravel base. The Road Commission also requested additional funding for hot mix for Township roads.

Motion by Mitchell, second by Ferris, to approve the updated 2013 sealcoat proposal submitted by the Berrien County Road Commission at an estimated cost of \$31,980 as well as the appropriation of \$15,000 for hot mix for Township roads for a total cost of \$46,980. Roll call vote showed unanimous approval, motion carried (3-0).

Motion by Mitchell, second by Ferris, to approve the expenditure of \$40,000 for the pulverization of the asphalt and the addition of 8" gravel base on Reed Road. Roll call vote showed unanimous approval, motion carried (3-0).

Landfill Vouchers (October)

Since the Landfill is issuing vouchers for township residents one time per year, the Township only needs to approve the issuance of landfill vouchers for October for those who take advantage of the yearly voucher. Since the Landfill is issuing one free voucher per resident per year, the Township would then be responsible for 50% of the second voucher with the Landfill absorbing the remaining 50%.

Motion by Mitchell, second by Ferris, to approve the issuance of Landfill vouchers for the month of October for those residents who take advantage of the vouchers issued by the Landfill. Roll call vote showed unanimous approval, motion carried (3-0).

Approval of Township Meeting Dates

This item was placed on the table to allow for a correction to the meeting date schedule.

Approval of Hourly Staff Rates

Motion by Mitchell, second by Ganus, to approve the hourly and various appointed boards wages plus vacation days as presented for the 2013-2014 fiscal year. Roll call showed unanimous approval, motion carried (3-0).

Reinsertion of Madron Lake Boat Dock

Motion by Mitchell, second by Ganus, to approve the expenditure of \$150 for the reinsertion of the Madron Lake Boat dock by Mike Payne Sand & Gravel. Roll call vote showed unanimous approval, motion carried (3-0).

ANNOUNCEMENTS

- Buchanan Township Firefighters Fish Fry – Saturday, April 13 – 4 to 8 pm
- Buchanan Township Planning Commission – Public Hearing – Zoning Ordinance Amendment (Agri-Tourism) to be held on Wednesday, April 24, 2013 at 7:00 pm

CITIZEN COMMENTS – NON-AGENDA ITEMS

None.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:36 pm.

Cathy A. Ganus
Buchanan Township Clerk