

Buchanan Township Board of Trustees
Regular Meeting January 4, 2018
Held at Buchanan Township Hall

CALL TO ORDER

The regular January 4, 2018 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Janet Dehring, Treasurer Sheila Reitz, Clerk; Lynn Ferris, Trustee

Members Absent: Thomas VanAntwerp, Trustee

Others Present: Mario Palmisano, ZBA

APPROVAL OF MINUTES

The minutes of the December 21, 2017 regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA

Added Special Assessment Districts to New Business

BRIEF PUBLIC COMMENT- AGENDA ITEMS- None

CORRESPONDENCE- None

TREASURER'S REPORT

Motion by Dehring, second by Reitz to approve General Fund check #10549 through #10554 totaling \$1,837.97 and Fire Fund checks #6465 through #6471 totaling \$10,927.00. Roll call vote showed unanimous approval, motion carried (4-0) with VanAntwerp absent.

REPORTS

Zoning Ordinances- Codification- S. Reitz

Reitz informed Board members that zoning ordinances have been sent to General Code and the codification process is under way.

UNFINISHED BUSINESS

Performance Bond Redbud Track- J. Dehring

Dehring presented a letter of credit, not a performance bond, to Cole-Crocker prior to tonight's meeting. Cole-Crocker informed Board members that the letter of credit expired in June 2017. Cole-Crocker will contact attorney to see if it can be reinstated and will inquire about the Redbud property's special use permit.

Building Inspector

Building Inspector failed to provide information regarding properties in question. Cole-Crocker will reach out to building inspector and tell him the Board wants the information for the next meeting.

Reitz stated she was concerned that the building inspector appears to not be following through with the conditions of the meeting with Cole-Crocker and Reitz regarding building permits and processes. It was decided at the meeting that the building inspector would handle all processing of permits, including providing copies and filing them in the township's property files. The deputy clerk and deputy treasurer would only receipt the money for fees.

The assessor is not receiving copies of building permits and no copies have been filed in the township's property files. Reitz stated that the Board needs to make a decision as to what direction they are going to go with the building

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department as a new fiscal year is approaching in April 2018. Cole-Crocker will contact building inspector and inquire as to why processes are not being followed.

NEW BUSINESS

SEBCL

Discussion was tabled until VanAntwerp can be present at board meeting.

ANNOUNCEMENTS

Reitz informed the Board she found another scholarship to apply for through IIMC. Reitz will begin process of certification through IIMC in order to qualify for scholarship consideration.

CITIZEN COMMENTS- NON-AGENDA ITEMS

Comment: Grading at Redbud Track appears to be taking place and the new track may be on Parcel #1. Sewer dump station is located north of the Redbud TNT office building and is not part of the special use permit. Inquiry as to if vendors are allowed.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:11 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor