

Buchanan Township Board of Trustees
Regular Meeting February 1, 2018
Held at Buchanan Township Hall

CALL TO ORDER

The regular February 1, 2018 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Janet Dehring, Treasurer Sheila Reitz, Clerk; Lynn Ferris, Trustee; Thomas VanAntwerp, Trustee

Members Absent:

Others Present: Mario Palmisano, ZBA

APPROVAL OF MINUTES

The minutes of the January 18, 2018 regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA

Added Sheriff's Report

BRIEF PUBLIC COMMENT- AGENDA ITEMS- None

CORRESPONDENCE- None

TREASURER'S REPORT

Motion by Dehring, second by Reitz to approve General Fund checks #10565 through #10575 and General Fund Direct Deposit #839 through #857 totaling \$18,260.07 along with Fire Fund checks #6480 through #6497 and Fire Fund Direct Deposit #807 through #819 totaling \$4,767.70. Roll call vote showed unanimous approval, motion carried (5-0)

REPORTS

Deputy Brandon Crosby presented Board members with the Sheriff's report for December 2017. There were 48 complaints worked with 3 tickets issued and 10 arrests.

UNFINISHED BUSINESS

Building Permit Procedures

Motion by VanAntwerp, second by Reitz to formerly adopt the building permit procedures as presented as official policy. Voice vote showed unanimous approval, motion carried (5-0).

Township Building Facility- Keven Barker, Barker/Nestor, Inc.

Barker presented floor plan and roof pitch drawings to the Board for a renovation of the current facility and for a new facility. VanAntwerp requested that a "bare minimum" renovation also be drawn up to show the public what would be included in the existing facility if maintenance issues were to be addressed. Barker agreed to do this and will submit a proposal for the work by the first week in March 2018.

NEW BUSINESS

Rose Pest Solutions Agreements

Motion by Dehring, second by VanAntwerp to renew the Rose Pest Solutions Agreements for the Township Building and the Fire Department. Roll call vote showed unanimous support, motion carried (5-0).

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Resolution 2018-04 Supervisor Salary

Motion by VanAntwerp, second by Dehring to approve Resolution 2018-04 Resolution to Establish Township Officers Salary of the Supervisor. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2018-05 Clerk Salary

Motion by VanAntwerp, second by Cole-Crocker to approve Resolution 2018-05 Resolution to Establish Township Officers Salary of the Clerk. Roll call vote showed majority approval, motion carried (4-0) with Reitz voting no.

Resolution 2018-06 Treasurer Salary

Motion by VanAntwerp, second by Ferris to approve Resolution 2018-06 Resolution to Establish Township Officers Salary of the Treasurer. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2018-07 Trustee Salary

Motion by Dehring, second by Reitz to approve Resolution 2018-07 Resolution to Establish Township Officers Salary of Trustees. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2018-08 Purchase of Fire Truck

Motion by VanAntwerp, second by Ferris to approve Resolution 2018-08 Resolution Authorizing Purchase of Fire Truck and Execution of Sales Agreement. Roll call votes showed unanimous approval, motion carried (5-0).

Resolution 2018-09 Bank Signatures

Motion by Dehring, second by VanAntwerp to approve Resolution 2018-09 Bank Signature Updates. Voice vote showed unanimous support, motion carried (5-0).

Motion by VanAntwerp, second by Dehring to remove Tina Darnell from all township bank accounts. Voice vote showed unanimous support, motion carried (5-0).

Emergency Management Liaisons

Emergency Management Liaisons are as follows: Malinda Cole-Crocker, Coordinator; Tim Jesswein, 1st Assistant; Tom VanAntwerp, 2nd Assistant. Cole-Crocker to inform contact at County.

2018 Road Improvement Project

Cole-Crocker presented the Board with the 2018 projected Road projects.

ANNOUNCEMENTS

CITIZEN COMMENTS- NON-AGENDA ITEMS

Citizen commented that the condition of Red Bud Trail is not good. Asked Board to check to see if sealcoat was completed as listed on the 2017 Road Projects list. Citizen does not think it was done, yet Board paid for it.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:20 pm.