

Buchanan Township Board of Trustees
Regular Meeting July 19, 2018
Held at Buchanan Township Hall

CALL TO ORDER

The regular July 19, 2018, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Janet Dehring, Treasurer; Sheila Reitz, Clerk; Thomas VanAntwerp, Trustee

Members Absent: Lynn Ferris, Trustee

Others Present: Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; Jerry DiPietro, PC & ZBA; Mario Palmisano, ZBA; Tim Jesswein, Fire Chief; Steve Mullen, Assistant Fire Chief, Brian Wisneski and James Mahlik from Hungerford Nichols, (Auditors) and other residents

APPROVAL OF MINUTES

The minutes of the July 5, 2018 regular meeting were approved as amended.

ADDITIONS / CORRECTIONS TO AGENDA- Addition of Fire Report under Reports and moved Auditor's report to the top of Agenda

BRIEF PUBLIC COMMENT- None

PAYMENT OF BILLS

Motion by Dehring, second by Reitz to approve General Fund checks #10736-10746 totaling \$4,983.91 along with Fire Fund checks #6594-6599 totaling \$1,008.23. Roll call vote showed unanimous approval, motion carried (4-0).

REPORTS

Fire Report-

T. Jesswein updated Board. Report on File. **Motion by Dehring, second by Cole-Crocker to hire Jason Harkrider as a firefighter to serve a one-year probationary period. Roll call vote showed unanimous approval, motion carried (4-0).**

SEBCLA- M. Cole-Crocker

Cole-Crocker updated Board on current leachate spill and clean up. Updated Board on owners meeting. **Motion by VanAntwerp, second by Reitz to appoint Cole-Crocker as official representative of the Township to serve at the owners' meetings. Voice vote showed unanimous approval, motion carried (4-0).**

SMCAS- J. Dehring

Dehring gave Board the director's report. Updated Board regarding the purchase and delivery of a new ambulance. Dehring stated that SMCAS board approved the increase of fees associated with services.

UNFINISHED BUSINESS

Building Facility

Kevin Barker is working on another sketch that could save the Township money and meet its needs. Barker is also going to submit guidelines for the Board as to what the next steps would be.

NEW BUSINESS

Audit- Brian Wisneski, Hungerford Nichols, Inc.

Auditor stated that the Township is in excellent financial condition. **Motion by Reitz, second by Dehring to accept the audit as presented. Roll call vote showed unanimous approval, motion carried (4-0).**

Motion by Reitz, second by VanAntwerp to close the Trust & Agency Account Fund. Roll call vote showed unanimous approval, motion carried (4-0).

Ordinance 115/2018 Ordinance Amending Water Ordinance (No. 13) and Sewer Ordinance (No. 14)

Motion by VanAntwerp, second by Reitz to approve Ordinance 115/2018 as presented. Roll call vote showed unanimous approval, motion carried (4-0).

Motion by VanAntwerp, second by Reitz to approve Resolution 2018-19 to adopt Ordinance 115/2018. Roll call vote showed unanimous approval, motion carried (4-0).

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Hall Rental

Reitz informed Board of current building issues with regards to renting the hall. Electrical and plumbing issues are contributing to maintenance costs and are unreliable at this time to continue hall rental. **Motion by VanAntwerp, second by Reitz to discontinue hall rentals at this time, while still honoring current reservations on the calendar for the remaining of this year. Roll call voted showed unanimous approval, motion carried (4-0).**

ANNOUNCEMENTS

Fire department Fish Fry is scheduled for October 20, 2018.

Cole-Crocker presented VanAntwerp with a gift from the Board to show the Board's appreciation for VanAntwerp's dedication and service.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:08 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor