

CALL TO ORDER

The regular September 20, 2018, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker; Janet Dehring, Treasurer; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee

Members Absent: None

Others Present: 18 residents; Mr. & Mrs. Wainwright; Rich Garay; Kevin Barker; Mario Palmisano, ZBA; Tim Jesswein, Fire Chief; Jenna Balos, Deputy Clerk; Ramona Balos, Custodian

APPROVAL OF MINUTES

The minutes of the September 6, 2018 regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA-

BRIEF PUBLIC COMMENT- None

CORRESPONDENCE- Received emails from Buchanan District Library and Berrien County Medical Control Authority (BCMCA).

PAYMENT OF BILLS

Motion by Dehring, second by Reitz to approve General Fund expenditures totaling \$41,178.46 and Fire Fund checks #6627-6633 totaling \$2,652.55. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS

Sheriff Report- Will be given at the next meeting. Renovation of current jail facility update was given. Online visitation is now working.

Traffic will be very busy during the upcoming Redbud Motocross International races. Revenue in the area will be increased. There will be quite a few campers in the area. Shuttles will be available to help alleviate some of the traffic. Parking plan is being finalized along with MDOT plan. Traffic signs will be in place. Four entrances are planned to be used. Sheriff Department and Buchanan City Police are working hand in hand during this event. A helicopter will be on site doing rides.

SMCAS- J. Dehring- Minutes and Director's Report were passed out to Board members. SMCAS is prepared for the Redbud Motocross event in October. Report on file.

SEBCLA- M. Cole-Crocker-

Update given to Board. Owners group would like the municipalities to order a study to be done at the landfill. Scope of study is unknown at this time. Pros and cons need to be defined as to what a study would produce.

Fire Report- T. Jesswein

Monthly activity report was presented. Fish fry is scheduled for October 20, 2018. New fire truck will be on site soon. Smoke detectors are available at the Fire Station for free and will be installed free of charge. Fire Prevention Week is coming up in October.

Simply Safe- M. Cole-Crocker

New part has been installed by Gerald DiPietro to correct signal issues. Cole-Crocker will be monitoring system for the next couple of weeks to make sure signal stays strong. Board will revisit the possibility of activating system at a future meeting.

UNFINISHED BUSINESS

Building Facility

Drawing of facility presented. Dehring in favor of moving forward with project. Public hearings showed support for new construction over a renovation. **Motion by Dehring, second by Reitz to move forward with the construction of a Township facility and to hire Barker/Nestor as the Architect for the project. Roll call vote showed unanimous support, motion carried (5-0).** Site of proposed facility will be discussed at the next meeting.

NEW BUSINESS

Investments- Rich Garay

Michigan Class presentation was given by Rich Garay. Information packet on file in current Board packet.

Mechanical/Plumbing Inspector

Ed Wainwright greeted the Board, did introductions, and answered questions.

Motion by Reitz, second by Dehring to approve Ed Wainwright as the new Mechanical/Plumbing Inspector. Voice vote was unanimous, motion carried (5-0).

Public Comment Policy

Motion by Ferris, second by Reitz to approve the Public Comment Policy as presented. Voice vote was unanimous, motion carried (5-0).

Office Hours of Operation

Reitz presented Board with a cost analysis of holiday pay that would be saved if the Township offices were closed on Mondays. Currently deputy treasurer receives two paid holidays a year, while the administrative assistant and the deputy clerk currently receive nine paid holidays, seven being on Mondays. Reitz informed Board that the Clerk's Office may be closing on Mondays and hours would be moved to Tuesday. Benefit of working Tuesday include having the building department, Clerk department, and Treasurer department all there on the same day. Huebner likes the idea of having more people here at one time. Topic will be discussed further at a future meeting.

ZBA Re-Appointments to Expire on 9/21/2021

Motion by Cole-Crocker, second by Reitz to reappoint Lynn Ferris, Gerald DiPietro, Jarred Reitz, and Maryellen Schutze to the Zoning Board of Appeals for a 3-year term ending September 21, 2021. Voice vote was unanimous, motion carried (5-0),

ANNOUNCEMENTS

Fire department Fish Fry is scheduled for October 20, 2018, from 3:00pm to 8:00 pm.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:54 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor