

Buchanan Township Board of Trustees
Regular Meeting October 18, 2018
Held at Buchanan Township Hall

CALL TO ORDER

The regular October 18, 2018, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker; Janet Dehring, Treasurer; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee

Members Absent: None

Others Present: 3 residents; Mario Palmisano, ZBA; Jerry DiPietro, PC; Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; Jarred Reitz, ZBA; Nancy Williams, Assessor

APPROVAL OF MINUTES

The minutes of the October 4, 2018 regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA- Addition of Letter Board under Correspondence and Building Facility under Unfinished Business

BRIEF PUBLIC COMMENT- None

CORRESPONDENCE- Letter from Clerk to the Board of Trustees (Exhibit A)

PAYMENT OF BILLS

Motion by Dehring, second by Reitz to approve General Fund expenditures totaling \$4,558.86 and Fire Fund expenditures totaling \$99,750.72. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS

NATS- L. Ferris

Ferris stated he preferred to give report at the first meeting of the month. Report to be heard November 1, 2018.

SEBCLA- M. Cole-Crocker

Cole-Crocker updated Board. Report on file.

SMCAS- J. Dehring

Dehring handed out minutes and Director's Report. Report on file.

UNFINISHED BUSINESS

Building Facility

Ferris would like a timeline given for project. Cole-Crocker to contact Kevin Barker, architect.

NEW BUSINESS

Delinquent Utility Billing- J. Dehring

Motion by Dehring, second by Cole-Crocker to have list presented be added to prospective properties tax bills for 2018 winter taxes. Roll call vote showed unanimous approval, motion carried (5-0).

Post Audit Policy

Motion by Cole-Crocker, second by Dehring to approve Post Audit Policy as presented. Roll call vote showed unanimous approval, motion carried (5-0).

PC Consultants Service Agreement

Motion by Dehring, second by Huebner to approve the PC Consultants Service Agreement as presented. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS

Dehring commented if the Board wanted to include something in the tax bills regarding Township hours they would need to do so by the next meeting. Reitz informed Board she contacted Boelcke Heating & Air Conditioning to inspect the boiler.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:30 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor