

Buchanan Township Board of Trustees
Regular Meeting January 17, 2019
Held at Buchanan Township Hall

CALL TO ORDER

The regular January 17, 2019, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee; Janet Dehring, Treasurer

Members Absent: None

Others Present: Tim Jesswein, Fire Chief; Jenna Balos, Deputy Clerk; 2 residents

APPROVAL OF MINUTES

The minutes of the January 3, 2019 regular meeting were approved as amended.

ADDITIONS / CORRECTIONS TO AGENDA- Addition of Fire Report and boiler quote from Boelcke

BRIEF PUBLIC COMMENT

Dick Zelmer (W. Clear Lake Rd)- Resident stated that internet service is lacking in the township and he would like to have the Board explore the possibility of obtaining funding for broadband internet.

CORRESPONDENCE-

Easement for Access- Email from Attorney

Discussion amongst Board members regarding the access for two residents that have been using the northside of the Township parcel for access to their properties for several years. Ferris has offered to purchase the 66 ft wide access lane that he currently uses as his driveway. Board members were in favor of this solution. Reitz stated that while she wanted to make sure that Ferris continued to have access, she also wanted to make sure that the other resident would still have the same access if the parcel of land was sold. She stated that without that it could cost the other resident thousands of dollars to put in a new driveway.

Motion by Huebner, second by Dehring, to sell Lynn Ferris the 66 ft wide access strip of land per quit claim deed on the north side of the Township parcel with easement rights being provided to King residence at a price to be determined. Roll call vote showed unanimous support with Ferris abstaining, motion carried (4-0-1).

Sheriff's Report- on file

PAYMENT OF BILLS

Motion by Dehring, second by Reitz to approve General Fund expenditures totaling \$50,330.22 and Fire Fund expenditures totaling \$6,108.15. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS-

SEBCLA- M. Cole-Crocker

Board updates given. Discussion commenced regarding the possibility and scope of a feasibility study for the landfill. Report on file.

SMCAS- J. Dehring

SMCAS Board approved 3 routers for the ambulances.

Fire Report- T. Jesswein

Jesswein gave update. Chad Kring has resigned from the fire department as he was offered a full-time position with the South Bend Fire Department. Jesswein informed Board of upcoming expenditures. Report on file.

UNFINISHED BUSINESS-

Building Facility- K. Barker, Barker/Nestor

Ferris stated he was interested in the possibility of a basement. Kevin Barker stated that it would impact the budget and would require a sprinkler system to be installed. Several drawings were presented and discussed. Barker answered Board questions and will submit an update in the coming weeks.

Soil Borings- Wightman & Associates

Report on file.

Boiler Update

Motion by Dehring, second by Huebner to accept proposal #18170 from Boelcke totaling \$1,075.00 to clear out and cap off water feed to boiler system piping. Roll call vote showed unanimous approval, motion carried (5-0).

NEW BUSINESS

Fire Department Sign

Supervisor received complaint from resident regarding the brightness and flashing of the fire department sign. Fire Chief Jesswein was notified and he immediately turned down the brightness and the sign will now shut off at 8:00 pm during the winter months. Discussion also centered around the possibility of limiting the number of messages flashed each day.

At 7:59 pm. Clerk asked for a five minute recess. Meeting resumed at 8:04 pm.

Resolution 2019-01 Poverty Exemption Income Guidelines

Motion by Huebner, second by Ferris, to approve Resolution 2019-01. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2019-02 Letters of Protest from Township Residents

Motion by Cole-Crocker, second by Reitz, to approve Resolution 2019-02. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2019-03 General Fund Budget Amendment

Motion by Dehring, second by Cole-Crocker, to approve Resolution 2019-03. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2019-04 Resolution to Establish Township Officers Salary- Supervisor

Motion by Huebner, second by Ferris, to approve Resolution 2019-04. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2019-05 Resolution to Establish Township Officers Salary- Clerk

Motion by Huebner, second by Cole-Crocker, to approve Resolution 2019-05. Roll call vote showed majority approval, motion carried (4-1) with Dehring voting no.

Resolution 2019-06 Resolution to Establish Township Officers Salary- Treasurer

Motion by Ferris, second by Huebner, to approve Resolution 2019-06. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution 2019-07 Resolution to Establish Township Officers salary- Trustee

Motion by Cole-Crocker, second by Reitz, to approve Resolution 2019-07. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS- None

ADJOURNMENT

There being no further business the meeting was adjourned at 8:11 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor