

Buchanan Township Board of Trustees
Regular Meeting March 21, 2019
Held at Buchanan Township Hall

CALL TO ORDER

The regular March 21, 2019, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee; Janet Dehring, Treasurer

Members Absent: None

Others Present: Mario Palmisano, ZBA; Tim Jesswein, Fire Chief; Gerald DiPietro, PC; Jarred Reitz, ZBA; Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; 2 residents

APPROVAL OF MINUTES

The minutes of the March 7, 2019, regular meeting were approved as amended.

ADDITIONS / CORRECTIONS TO AGENDA- None

BRIEF PUBLIC COMMENT – 3 residents spoke

CORRESPONDENCE- None

PAYMENT OF BILLS

Motion by Dehring, second by Cole-Crocker to approve General Fund checks totaling \$9,130.04 and Fire Fund checks totaling \$8,903.13. Roll call vote showed unanimous approval, motion carried (5-0).

REPORTS-

SEBCLA- M. Cole-Crocker

Landfill will be hiring paper pickers to pick up trash along the US 12 corridor. Report on file.

SMCAS- J. Dehring

Report on file.

Fire Report- T. Jesswein

Jesswein provided explanation of budget line item. The Fire Department has been very busy in the month of March with service calls. There are 9V batteries available for free to the public at the fire station. The Fire Department will be hosting the county meeting on April 10, 2019. The next Fish Fry is scheduled for May 4, 2019 from 3:00-8:00 pm.

UNFINISHED BUSINESS-

Building Facility Update-

The project has gone out for bid. Prints were delivered to the Township Hall. The mechanical and plumbing inspector for Buchanan Township has decided to waive all fees associated with the inspections of the new facility as a way to give back to our community and the Township.

NEW BUSINESS

Resolution #2019-11 General Appropriations Act (budget)- General Fund

Motion by Huebner, second by Dehring to approve Resolution #2019-11 General Appropriations Act (budget)- General Fund. Roll call vote showed unanimous approval, motion carried (5-0).

Resolution #2019-12 General Appropriations Act (budget)- Fire Fund

Motion by Dehring, second by Huebner to approve Resolution #2019-12 General Appropriations Act (budget)- Fire Fund. Roll call vote showed unanimous approval, motion carried (5-0).

Berrien County Resolution- Abandonment of Fedore Road

Motion by Huebner, second by Ferris to approve the resolution sent from Berrien County regarding the Abandonment of Fedore Road as presented. Roll call vote showed unanimous approval, motion carried (5-0).

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Timekeeping-

Cole-Crocker asked for clarity on how to handle a situation involving an employee who has refused to turn in his timesheets for payroll purposes. Ferris stated that Cole-Crocker should contact the attorney to get proper guidance on issuing a directive from the Board of Trustees to the individual. If the individual does not comply, then termination could take place. Other Board members agreed.

Flatwater Farms

Motion by Huebner, second by Dehring to approve the Local Governmental Approval for On-Premises Tasting Room Permit. Roll call vote showed unanimous approval, motion carried (5-0).

Landfill Vouchers

Motion by Reitz, second by Ferris to approve the Township Landfill Vouchers for April 2019. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS-

Fish Fry is scheduled for May 4, 2019, from 3:00-8:00 pm.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:48 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor