

Buchanan Township Board of Trustees  
Regular Meeting July 11, 2019  
Held at Buchanan Township Hall

### **CALL TO ORDER**

The regular July 11, 2019, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

*Members Present:* Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee; Rachel Plank, Treasurer

*Members Absent:* None

*Others Present:* Tim Jesswein, Fire Chief; Jenna Balos, Deputy Clerk

### **APPROVAL OF MINUTES**

The minutes of the May 20, 2019, regular meeting were approved.

**ADDITIONS / CORRECTIONS TO AGENDA-** Addition of Township owned property

**BRIEF PUBLIC COMMENT** – None

**CORRESPONDENCE-** None

### **PAYMENT OF BILLS**

**Motion by Plank, second by Huebner to approve General Fund checks #11076-11093 totaling \$31,433.16 and Fire Fund checks #6809-6824 totaling \$9,498.54. Roll call vote showed unanimous approval; motion carried (5-0).**

**REPORTS-** None

### **UNFINISHED BUSINESS-**

*Deputy Clerk Job Description- S. Reitz*

**Motion by Cole-Crocker, second by Ferris to approve the Deputy Clerk job description as presented. Voice vote showed unanimous approval; motion carried (5-0).**

### *Recreational Marijuana*

Discussion by board members regarding the options for allowing recreational marijuana. Draft Ordinance and Resolution opting out of recreational marijuana facilities in the Township were presented for review. Decision was tabled until the board meeting to be held on September 19, 2019. **Motion by Plank, second by Huebner that a standard response by any Township representative or employee be that Recreational Marijuana discussions will be held September 19, 2019 at the regular board meeting and no applications will be accepted until after November 1, 2019.**

### *American Chestnut Trees*

Plans were presented to the Board for planting American Chestnut Trees on the Fire Department parcel. Neither option is viable due to underground utilities. Discussion regarding the possibility of waiting until Spring when the new Township Hall facility will be completed and the possibility of incorporating the trees somewhere near the new building would work.

### *Township Owned Properties*

Cole-Crocker will reach out to resident who has expressed interest in the possibility of purchasing the township owned parcel located on Walton Rd. Plank will reach out to resident who has expressed interest in the possibility of purchasing the township owned parcel on Madron Lake Road.

### **NEW BUSINESS**

*Intro to Governmental Accounting 1.0 & 2.0 BS&A Software*

**Motion by Huebner, second by Ferris to approve sending the Treasurer and the Clerk to the Intro to Governmental Accounting 1.0 & 2.0 Training hosted by BS&A Software not to exceed cost of \$1,881.00. Roll call vote showed unanimous approval; motion carried (5-0).**

*PC Consultants Remote Login Estimate*

**Motion by Huebner, second by Cole-Crocker to approve Estimate #2329 from PC Consultants for the remote login security appliance and the 3-year renewable license estimated at \$899.00. Roll call vote showed unanimous approval; motion carried (5-0).**

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*Madron Lake Boat Launch- R. Plank*

Plank informed Board of complaint received from resident regarding trash at the Madron Lake Boat Launch. Discussion was had regarding trash cleanup and handicap parking. Plank will install handicap parking sign that is currently in storage.

*Mud Lake Bog- M. Cole-Crocker*

Cole-Crocker shared photos with Board of the beautiful flowers that are blooming at Mud Lake Bog.

*Contacting Building Inspector- S. Reitz*

Reitz informed Board of a conversation that was had with the Oronoko Township Clerk regarding Buchanan Township employees contacting the new building inspector while he is working at Oronoko Township. Reitz expressed concerns as it pertains to FOIA requests if using an email other than the authorized Buchanan township email. Cole-Crocker will send out notification to employees that they are to only use the authorized Buchanan township email to contact new inspector.

*Office Hours*

Plank informed Board that the Treasurer and Deputy Treasurer hours will now be Monday and Wednesday. This will allow for the township building to be open Monday through Thursday.

*Private Roads*

**Motion by Plank, second by Cole-Crocker to approve the recommended Private Road Ordinance from the Planning Commission as amended with the Township Board having final approval after the ordinance process is complete. Roll call vote showed majority approval; motion carried (4-1) with Ferris voting no.**

**ANNOUNCEMENTS-**

Reitz informed Board that she will be participating in an Absentee Voter Focus Group with the State of Michigan on August 9, 2019, in Cascade, MI.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 8:08 pm.

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Sheila Reitz, Clerk

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Malinda Cole-Crocker, Supervisor