



Demo Permit Application

Instructions on reverse side. Permit will be mailed when approved

Rich Kubsch, Building Official, 269-695-6442 x15

Ken Simpson, Electrical Inspector, (269) 471-5869

Ken Jewell, Plumbing & Mechanical Inspector, (269) 287-0425

Eileen Glick, Ordinance Enforcement Officer, (269) 591-7982

Submit all applications at the township hall

Buchanan Township

15235 Main St.

Buchanan, MI 49107

Tel: (269) 695-6442 Fax:

(269) 695-7715

buchanantownship.net

Building@buchanantownship.net

Department of Building, Inspections, and Zoning

Permit number:

Zoning of Property:	Property ID #: 11-06-	Authority: P.A. 230 of 1972, as amended Completion mandatory to obtain permit Penalty: Permit cannot be issued.	
Estimated Value of Construction:	NO FEE	Utility locations should be mapped and submitted:	
Estimated start date:	Utility disconnect form should be submitted, with signoffs from respective utility companies verifying connections have been retired.	Need new address?: Yes or No:	Fees paid receipt number:

Please ask whether any of the following are required in addition to this permit: (this will be based on the scope of work):

Please verify whether connection to city sewer exists; report. Septic tanks need to be pumped out by licensed sewage hauler and crushed / removed.	Well terminations need to be completed in accordance with Department of Public Health regulations: Call BCHD	Buildings are required to be removed through to and including the foundations. Fill restoration should include mowable, seeded site.
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I. JOB LOCATION: Building department should attach county sheet to verify information.

Name of owner/ agent:	Is a drawing available for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Job location street address: (Street number and street name):	Owner Mailing city:	Owner mailing State:	Owner Mailing ZIP
Cell phone number:	Home or Business phone number:	Fax number:	Email address:

Please provide electronic contact info if possible:

II. CONTRACTOR / APPLICANT INFORMATION: Please provide copies of license and insurance certificates at time of application:

Check one below: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor	Name of Contractor / Homeowner:	MI Residential license #:	Expiration date:
Address (St No. and Name) of applicant:	City:	State:	Zip Code:
Cell phone number:	Business phone number:	Fax number:	Email address:
Workman's Comp Ins Carrier:	Fed Employee ID#:	MESC Employer number (or reason for exemption):	

Please provide electronic contact info if possible:

III. UTILITY DISCONNECT FORMS ARE AVAILABLE ELECTRONICALLY FROM THE BUILDING OFFICIAL:

Please state reason for removing structures:
Please verify participation in the Fire Insurance Escrow fund:

IV. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.	
Signature of Licensee / Homeowner: X	Date X

V. Homeowner Affidavit: IF YOU ARE A HOMEOWNER WORKING ON YOUR OWN HOME PLEASE SIGN BELOW ALSO:

I hereby certify the work described on this permit application shall be installed <u>by myself in my own home</u> in which I am living or about to occupy. All work shall be installed in accordance with the current Building Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections before covering work completed.
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X SIGNATURE OF OWNER

COMPLETE APPLICATION INSTRUCTIONS MAY BE READ ON REVERSE SIDE

NO WORK IS TO TAKE PLACE UNTIL PERMITTED BY BUILDING INSPECTOR. CALL THE BUILDING INSPECTOR BEFORE STARTING ANY WORK. STRUCTURAL WORK WILL REQUIRE STRUCTURAL PLANS.

PLEASE PROVIDE THE FOLLOWING INFORMATION WITH YOUR DEMO PERMIT APPLICATION:

Demo permit information should provide a location, contact information, utility disconnect information, and perhaps a plan of work that will maintain public health, welfare, and safety for all affected by the work.

Please provide that information, as requested on the front of this form. Additional forms (utility disconnect, utility location, utility verification) may be needed. We will work to the best of our ability to allow you to do the work as you need.

If any of the utilities will be utilized in the construction of a replacement or new structure, please let us know. Condition of utilities may need to be verified. New structures typically are required to utilize verified dependable utilities.

If you are a homeowner, you have the right to do your own work. [Please consider the homeowner affidavit and its specific language carefully before you sign it. If you hire someone who is not licensed, and sign as homeowner, you have no recourse in event of liability, workman's comp, failure of the structure, etc.](#) Ask, if you don't understand this. You give up the right to file a complaint against the license (residential) of the contractor as recourse in event of fraud or poor work. Again, key phrases: "installed by myself"; "in my own home"; "in which I am living or am about to occupy".

Please bring information required, with application and fees to the Buchanan Township Hall. [An application is not complete without fees.](#) The building permit application will be processed. If appropriate, the plans will be reviewed. The permit will be mailed to you as soon as possible after any outstanding building code issues are resolved.

Plumbing, electrical, and mechanical permits are required when work is done in those disciplines. When required, they will be issued under the jurisdictional authority of Buchanan Township, with inspector phone numbers listed on the front page of this form.

"Section 23a of the State Construction Code Act of 1972, PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines."

Permit revised date: 2015.9.1