

Buchanan Township Board of Trustees  
Regular Meeting October 17, 2019  
Held at Buchanan Township Hall

**CALL TO ORDER**

The regular October 17, 2019, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

*Members Present:* Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Brad Huebner, Trustee; Lynn Ferris, Trustee;  
Rachel Plank, Treasurer

*Members Absent:* None

*Others Present:* Jerry DiPietro, PC & ZBA; Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; 4 residents

**APPROVAL OF MINUTES**

The minutes of the October 3, 2019, regular meeting were approved as amended.

**ADDITIONS / CORRECTIONS TO AGENDA-** None

**BRIEF PUBLIC COMMENT** – None

**CORRESPONDENCE-** Letter from Wendy Jones regarding Mud Lake Bog was presented. Letter from Berrien County Planning Commission was presented.

**PAYMENT OF BILLS**

**Motion by Plank, second by Huebner to approve General Fund checks #11174-11182 totaling \$1,122.20, Fire Fund checks #6867-6874 totaling \$1,989.50, and Mud Lake Bog check #1061 totaling \$60.00. Roll call vote:**

**Ayes:** Cole-Crocker, Plank, Reitz, Ferris, Huebner

**Nays:** None

**Abstain:** None

**Motion carried unanimously**

**REPORTS-**

*SEBCLA- M. Cole-Crocker*

Report on file

*SMCAS- B. Huebner*

Report on file.

**UNFINISHED BUSINESS-**

*Township Owned Property*

Cole-Crocker reported that the Boy Scouts have no interest in the township owned property on Bachelor Island. Mr. Ramirez indicated he may be interested but nothing has been submitted in writing to the Board at this time. Ferris stated he thought a decision regarding this property should be made at the next board meeting.

Mr. Clark indicated that he would think about the township owned property on Madron Lake Road. Board has not received any correspondence at this time.

There is a possibility that two deeds exist for the township owned property on Walton Road. **Motion by Huebner, second by Ferris to direct Supervisor to contact First American Title to sort out possible deed discrepancies on the township owned property on Walton Road with the property tax ID 11-06-0025-0008-01-8 and 11-06-0025-0012-00-7. Roll call vote:**

**Ayes:** Plank, Reitz, Ferris, Huebner, Cole-Crocker

**Nays:** None

**Abstain:** None

**Motion carried unanimously**

*Recreational Marihuana Lessons Learned*

Reitz presented Board with Recreational Marihuana Law and Emergency Rules. A special board meeting will be held on Wednesday, October 23, 2019 at noon.

*Resolution #2019-21- Private Roads & Shared Driveways*

**Motion by Reitz, second by Huebner to approve Resolution 2019-21 to amend the Buchanan Township Zoning Ordinance; to amend Chapter 22, section 22.01-22.16, to add private roads and shared driveways. Roll call vote:**

**Ayes:** Plank, Reitz, Ferris, Huebner, Cole-Crocker

**Nays:** None

**Abstain:** None

**Motion carried unanimously**

**NEW BUSINESS**

*Planning Commission Appointment*

**Motion by Cole-Crocker, second by Plank to appoint Sheila Reitz to the Planning Commission with a term starting November 19, 2019 and ending November 19, 2020. Voice vote showed unanimous approval; motion carried (5-0).**

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*Delinquent Utility Bills*

**Motion by Plank, second by Cole-Crocker to add delinquent water and sewer billings as presented from the City of Buchanan to the 2019 winter taxes in the total amount of \$2,013.64. Roll call vote:**

**Ayes: Ferris, Huebner, Cole-Crocker, Plank, Reitz**

**Nays: None**

**Abstain: None**

**Motion carried unanimously**

*Solicitor Permit Information*

Discussion as to whether or not a solicitor permit is necessary and who would enforce it.

*Mud Lake Bog and Replacement Fund Checks*

**Motion by Plank, second by Huebner order printer ready checks for the Mud Lake Bog fund and the Replacement fund not to exceed \$150.00 per order. Roll call vote:**

**Ayes: Huebner, Cole-Crocker, Plank, Reitz, Ferris**

**Nays: None**

**Abstain: None**

**Motion carried unanimously**

**ANNOUNCEMENTS-**

Fish Fry is scheduled for October 19. Complaint from contractor that the building inspector is not answering emails resulting in a missed footing inspection. Administrative Assistant is now in charge of being the FOIA coordinator and is responsible for getting updated guidelines and policies to the Board for approval.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 8:01 pm.

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Sheila Reitz, Clerk

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Malinda Cole-Crocker, Supervisor