

Buchanan Township Board of Trustees
Regular Meeting January 16, 2020
Held at Buchanan Township Hall

CALL TO ORDER

The regular January 16, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee
Members Absent: None
Others Present: T. Jesswein, Fire Chief

APPROVAL OF MINUTES

The minutes of the January 9, 2020, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- Addition: SMCAS Report and Berrien County Emergency Liaison Correspondence

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE- Received Sheriff's Report in mail.

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund checks #11263-11269 totaling \$7,401.92 and Fire Fund checks #6929-6931 totaling \$481.29. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris, Huebner

Nays: None

Absent: None

Abstain: None

Motion carried unanimously (5-0)

REPORTS-

SEBCLA- M. Cole-Crocker

Cole-Crocker stated business as usual. Report on file.

SMCAS- B. Huebner

Huebner reported financials look good. Report on file.

Fire Report- T. Jesswein

Jesswein stated that 20% of calls for 2019 were mutual aid calls provided to other departments. Report on file.

UNFINISHED BUSINESS-

Berrien County Road Department-

Board consensus was to provide \$30,000.00 for road repairs in Township with a 10% contingency. Does not include the \$20,000.00 proposed in budget for chloride treatments. Cole-Crocker to contact Berrien County Road Department to inform Latham of Township share funding amount. No formal motion made.

Salary Resolution Discussion-

Board had discussion.

NEW BUSINESS

Administrative Assistant Attendance at MTA Conference

Board had discussion. Reitz suggested that the deputy treasurer be the one to attend. Plank stated she would rather have deputy treasurer attend MMTA. At this time, it really doesn't matter because administrative assistant is also the deputy treasurer. Board felt it was a good idea for administrative assistant to attend conference. No formal motion made.

BS&A Building Module-

Board had discussion regarding the possibility of purchasing the BS&A Building Department Module in the upcoming fiscal year.

Berrien County Emergency Liaison-

Ferris, Jesswein, and Cole-Crocker appointed as Township contacts. No formal motion made.

ANNOUNCEMENTS-

Reitz updated Board regarding March 10, 2020 election.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:45pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor