

Buchanan Township Board of Trustees
Regular Meeting July 16, 2020
Held at Buchanan Township Hall

CALL TO ORDER

The regular July 16, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Rachel Plank, Treasurer; Brad Huebner, Trustee

Members Absent: Lynn Ferris, Trustee

Others Present: None

APPROVAL OF MINUTES

The minutes of the July 2, 2020, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- Additions to Unfinished Business: Madron Lake Boat Launch Clean-Up; Asbestos Update on old township hall; Walton Road Bridge Project; Additions to New Business: PC Consultants Service Agreement

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE- None

PAYMENT OF BILLS

Motion by Plank, second by Huebner, to approve General Fund checks #11432-11455 totaling \$109,436.81, Fire Fund checks #7048-7054 totaling \$1,176.31, and Replacement Fund check #1054 totaling \$432.00. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Huebner

Nays: None

Absent: Ferris

Abstain: None

Motion carried unanimously (4-0)

REPORTS-

SEBCLA- M. Cole-Crocker

Cole-Crocker reported that the General Manager met all his target goals and will receive a bonus of \$10,000.00 that includes the Cost of Living Allowance of 1.9%. Report on file.

SMCAS Report- B. Huebner

Huebner reported that SMCAS did not meet.

UNFINISHED BUSINESS-

Zoning Citation- M. Cole-Crocker

Cole-Crocker informed Board that the zoning citation issued to a Lake Chapin property has a court date of July 17, 2020. The township zoning administrator along with the township attorney will be in attendance. Discussion centered around the cost to the township to pursue this avenue in future cases if the township attorney is going to have to be involved. Plank suggested the township inquire as to whether or not court costs could be paid by the defendants in addition to the citation fee.

Hall Rental- R. Plank

Plank reported that the hall rental policy was still a work in progress. The policy will be presented in the future. Reitz reminded the Board that the kitchen would need a stove that met ADA requirements and the cabinets that included the sink still needed to be replaced because they were two inches too high for code. Board members agreed that the hall would not be rented until after the election and the kitchen was completed and met all requirements.

Madron Lake Boat Launch- M. Cole-Crocker

Cole-Crocker shared two quotes for trash pickup at the boat launch. **Motion by Plank, second by Huebner to accept estimate #1224 from Byrdak Lawn Care at \$50.00 per week for 6 weeks. Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Huebner

Nays: None

Absent: Ferris

Abstain: None

Motion carried unanimously (4-0)

Asbestos Update (Old Township Hall)- M. Cole-Crocker

Cole-Crocker stated she received a quote from Martin Environmental for \$1600.00 to abate the asbestos from the old township hall. Cole-Crocker reached out to another company for a second quote and is waiting to hear back.

Walton Street Bridge Project-

Cole-Crocker reported that Mack Green will provide more information regarding the cost of the project once the feasibility studies are completed.

NEW BUSINESS

Joint Water/Sewer Board Appointment-

Motion by Cole-Crocker, second by Plank to reappoint Tom Gordon to another 3-year term to the Joint Water/Sewer Board with the term expiring on August 3, 2023. Voice vote showed unanimous approval.

Indiana Electronics Quote (Security Camera)-S. Reitz

Reitz explained that the Township would be receiving a ballot drop box from the State of Michigan free of charge. Reitz added that she felt there was a need to add a security camera to the new township hall for surveillance of the drop box. **Motion by Reitz, second by Plank to approve the quote from Indiana Electronics totaling \$935.00 for the installation of one exterior mini dome camera for the ballot box location. Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Huebner

Nays: None

Absent: Ferris

Abstain: None

Motion carried unanimously (4-0)

PC Consultants Service Agreement- M. Cole-Crocker

Cole-Crocker explained that the township had used all the service hours on the previous agreement. **Motion by Reitz, second by Huebner to approve the service agreement option #2 for 50 hours at \$120.00 as presented from PC Consultants. Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Huebner

Nays: None

Absent: Ferris

Abstain: None

Motion carried unanimously (4-0)

ANNOUNCEMENTS- Reitz stated the deputy clerk will return to work on July 27, 2020, the Bureau of Elections has approved an outdoor voting booth for curbside voting for the upcoming election, and the Michigan State Supreme Court ruled that all election mail in ballots must be returned by 8:00 pm on election day in order to be counted. This decision will be appealed.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:13 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor