

Buchanan Township Board of Trustees
Regular Meeting January 18, 2018
Held at Buchanan Township Hall

CALL TO ORDER

The regular January 18, 2018 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Janet Dehring, Treasurer Sheila Reitz, Clerk; Lynn Ferris, Trustee; Thomas VanAntwerp, Trustee

Members Absent:

Others Present: Mario Palmisano, ZBA; Tim Jesswein, Fire Chief; Jenna Balos, Deputy Clerk; Ramona Balos, Custodian

APPROVAL OF MINUTES

The minutes of the January 4, 2018 regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA

Added Building Department to Unfinished Business; added school tax letters and deputy treasurer to New Business

BRIEF PUBLIC COMMENT- AGENDA ITEMS- None

CORRESPONDENCE- None

TREASURER'S REPORT

Motion by Dehring, second by Reitz to approve General Fund check #10555 through #10564 totaling \$5,173.76 and Fire Fund checks #6472 through #6479 totaling \$2,663.73. Roll call vote showed unanimous approval, motion carried (5-0)

REPORTS

SMCAS- L. Ferris

Ferris reported that SMCAS has had a net gain of totaling \$123,652 over this time last year. Delivery of new transport van is expected around January 27, 2018. The month of December showed a 91% performance rate for priority 1 calls.

SEBCL- M. Cole-Crocker

Cole-Crocker stated SEBCL held a meeting on January 17, 2018. Informed Board members of upcoming court dates for individuals involved in litigation at the landfill. Alternate Energy Committee received an inquiry regarding the possible placement of a solar panel farm on landfill property that has been capped and no longer in use.

Fire Report- T. Jesswein

Jesswein informed Board members we currently have 13 certified fire fighters. The probationary fire fighter has been terminated. The RAM food drive held in December 2017 was a success.

UNFINISHED BUSINESS

Unsafe Structures- C. Fuchs

Fuchs presented Board members with a building permit spreadsheet and recommendations for the unsafe structures list. C. Fuchs is to report back to the Board at the March 1, 2018 meeting. **Motion by Dehring, seconded by VanAntwerp to have Chris Fuchs mail a certified letter to Mr. Quint/Mr. Duis outlining concerns with property and asking for a timeline as to how and when property owner plans to comply. Roll call vote showed unanimous approval, motion carried (5-0).**

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Motion by Ferris, seconded by VanAntwerp to allow Chris Fuchs to move forward with recommendations on the remaining 6 properties on the unsafe structure list. Roll Call vote showed unanimous approval, motion carried (5-0).

NEW BUSINESS

Resolution 2018-01 Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

Motion by Cole-Crocker, seconded by Ferris to adopt Resolution 2018-01. Roll call vote showed unanimous support, motion carried (5-0).

Resolution 2018-02 Accepting Letters of Protest from Township Residents for March 2018 Board of Review

Motion by Ferris seconded by VanAntwerp to adopt Resolution 2018-02. Roll call vote showed unanimous support, motion carried (5-0).

Resolution 2018-03 Alternate Meeting Date of the 2018 March Board of Review

Motion by Ferris seconded by VanAntwerp to adopt Resolution 2018-03. Roll call vote showed unanimous support, motion carried (5-0).

Planning Commission Appointment- M. Cole-Crocker

Motion by VanAntwerp, seconded by Ferris to appoint Amber Braden to fulfill the vacancy created by the resignation of Laurel Green, term to expire on July 30, 2018. Roll call vote passed by majority, motion carried (4-1) with Cole-Crocker abstaining.

Summer Tax Collection Letters- J. Dehring

Motion by Dehring, seconded by VanAntwerp to approve the summer school tax collections from LMC, RESA, and Buchanan Community Schools. Treasurer to have the authority to negotiate the amount per parcel. Roll call vote showed unanimous approval, motion carried (5-0).

Deputy Treasurer Appointment- J. Dehring

Motion by Dehring, seconded by Cole-Crocker to appoint Sarah Quijano as the deputy treasurer with a starting pay rate of \$11.20 an hour. Roll call vote showed unanimous approval, motion carried (5-0).

ANNOUNCEMENTS

Reitz informed the Board she received a FOIA request for all Board of Trustees meeting agendas with no ending date from Sarah Culton of Leader Publications.

CITIZEN COMMENTS- NON-AGENDA ITEMS

Citizen is tired of looking at old hospital building in its current state and requests that the Board do something with the building including condemnation.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor