

Buchanan Township Board of Trustees  
Regular Meeting April 19, 2018  
Held at Buchanan Township Hall

## **CALL TO ORDER**

The regular April 19, 2018 meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

*Members Present:* Malinda Cole-Crocker, Supervisor; Janet Dehring, Treasurer Sheila Reitz, Clerk; Lynn Ferris, Trustee; Thomas VanAntwerp, Trustee

*Others Present:* Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; Tim Jesswein, Fire Chief; Steve Mullen, Training Officer for Fire Dept; Jarred Reitz, ZBA; Jerry DiPietro, PC & ZBA; Mario Palmisano, ZBA; 23 residents

## **APPROVAL OF MINUTES**

The minutes of the March 22, 2018 regular meeting were approved.

**ADDITIONS / CORRECTIONS TO AGENDA-** None

**BRIEF PUBLIC COMMENT- AGENDA ITEMS-**

## **CORRESPONDENCE-**

Sheriff's report was mailed to Township. Report on file.

## **TREASURER'S REPORT**

**Motion by Dehring, second by Reitz to approve General Fund checks #10626 through #10651 and direct deposit #892 through #907 totaling \$29,085.65 along with Fire Fund checks #6525 through #6555 and direct deposit #882 through #891 totaling \$7,037.37. Roll call vote showed unanimous approval, motion carried (5-0).**

## **REPORTS**

*SEBCL- M. Cole-Crocker*

Cole-Crocker gave Board updates. Report on file.

*SMCAS- J. Dehring*

Dehring gave Board updates. Report on file.

*Fire- T. Jesswein / S. Mullen*

Jesswein updated Board. Had 7 calls last pay period. Truck scheduled to be delivered in the first week of August.

**Motion by Dehring, second by Ferris to appoint Steve Mullen as Assistant Fire Chief and to appoint Dennis Bentley as the training officer. Roll call vote showed unanimous approval, motion carried (5-0).**

*Planning Commission- S. Reitz*

Reitz gave update from last Planning Commission.

## **UNFINISHED BUSINESS**

*Building Facility*

Board heard citizen comments regarding the possibility of either renovating current facility or building a new facility.

*Building Secretary*

A list of all non-statutory duties and a copy of a job description is to be given to VanAntwerp to review. Board will discuss at the next board meeting.

## **NEW BUSINESS**

*Semco- John O'Bryant*

Seeking approval to relocate regulator station currently located on N Red Bud Trail in Buchanan City to township property on N Main Street. Two possible locations are the north side of fire dept drive and one on south property line southern edge of fire dept property across from Andrews Road. Would like to make improvements this summer; project would take 4 weeks. Put on agenda for next meeting. Semco to come back with offer of payment at next meeting.

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*Police Protection Agreement*

**Motion by Ferris, second by VanAntwerp to approve the Police Protection Agreement for the sum of \$22,258 in connection with special police protection provided on and around Red Bud Track and Trail for the period of July 6-8 2018. Voice vote showed unanimous approval, motion carried (5-0).**

*2<sup>nd</sup> Look Laptop Estimate*

**Motion by VanAntwerp, seconded by Reitz to approve the purchase of a new laptop, docking station, and monitor for the Supervisor totaling \$2,097.98. Roll call vote showed unanimous approval, motion carried (5-0).**

*Policy and Application for Exemption from Property Taxes*

**Motion by VanAntwerp, second by Ferris to approve the Policy and Application for Exemption from Property Taxes as presented. Voice vote showed unanimous approval, motion carried (5-0).**

*Resolution 2018-16 Property Transfer Affidavit*

**Motion by VanAntwerp second by Dehring to approve Resolution 2018-16 Property Transfer Affidavit. Roll call vote showed unanimous approval, motion carried (5-0).**

**ANNOUNCEMENTS**

Fire Department Fish Fry to be held May 5, 2018

**CITIZEN COMMENTS- NON-AGENDA ITEMS- none**

Citizen comment: N Redbud has not been seal coated as slated on the 2017. Cole-Crocker to reach out to Road Commission.  
Citizen comment: Reach out to contractors for demolition of building to get estimate at no cost. Resident has done an energy efficiency report on current facility and is happy to share findings with Board.

Energy efficiency report findings- energy index of 64 average is 45; building is an energy “hog”; recommendations are in report; can be on different tariff- can change tariff to save money;

**ADJOURNMENT**

There being no further business the meeting was adjourned at 8:36 pm.

Submitted by:  
Sheila Reitz, Clerk