

Buchanan Township Board of Trustees
Regular Meeting June 20, 2019
Held at Buchanan Township Hall

CALL TO ORDER

The regular June 20, 2019, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Brad Huebner, Trustee; Lynn Ferris, Trustee; Rachel Plank, Treasurer

Members Absent: Sheila Reitz, Clerk

Others Present: Jenna Balos, Deputy Clerk; Ramona Balos, Custodian; Gerald DePietro, PC; 3 residents.

APPROVAL OF MINUTES

The minutes of the June 6, 2019, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- Addition of Galien River Watershed; Fire Report; Mud Lake Bog; and Township Owned Property.

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE- Letter from William Marx was presented to the board.

PAYMENT OF BILLS

Motion by Plank, second by Ferris to approve General Fund checks #11069-11075 totaling \$11,547.67 and Fire Fund checks #6801-6808 totaling \$1,665.00. Roll call vote showed unanimous approval; motion carried (4-0).

REPORTS-

SEBCLA Report – Report on file.

SMCAS Report – Report on file.

Fire Report- **Motion by Plank, second by Huebner to re-appoint Chad Kring as Buchanan Township Fire Fighter. Voice Vote showed unanimous approval; motion carried (4-0).**

UNFINISHED BUSINESS-

Building Inspector- **Motion by Cole-Crocker, second by Huebner to hire Richard Kubsch as Buchanan Township Building Inspector effective immediately. Voice vote showed unanimous approval: motion carried (4-0).**

House on 16516 South Red Bud- **Motion by Cole-Crocker, second by Huebner to have Mr. Chris Fuchs to follow up with state regarding violation for 16516 South Red Bud Trail throughout completion. Voice vote showed unanimous approval: motion carried (4-0).**

NEW BUSINESS

ZBA Appointment- **Motion by Cole-Crocker, second by Ferris to appoint Craig Crocker to ZBA member. Voice vote showed unanimous approval; motion carried (4-0).**

Job description deputy clerk- Tabled to the next meeting on July 11th.

PC Consultants Computer Quote for Treasurer- **Motion by Plank, second by Cole-Crocker to accept Estimate #2321 from PC Consultants with changes, but not to exceed \$1750.00 for the Treasurer's office purchase of laptop, docking station and necessary components. Roll call vote showed unanimous approval; motion carried (4-0).**

Galien River Watershed- Cole-Crocker presented board with the proposal from The Berrien County Conservation District due July 3rd. **Motion by Cole-Crocker, second by Plank to have Lynn Ferris attend up to six meetings for the Galien River Watershed through the Berrien County Conservation District with an in-kind value matched for \$450.00 and a letter of support will be provided. Roll call vote showed unanimous approval; motion carried (4-0).**

ANNOUNCEMENTS- None

ADJOURNMENT

There being no further business the meeting was adjourned at 7:23 pm.

Jenna Balos, Deputy Clerk

Malinda Cole-Crocker, Supervisor