

Buchanan Township Board of Trustees
Regular Meeting February 6, 2020
Held at Buchanan Township Hall

CALL TO ORDER

The regular February 6, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee;
Members Absent: Brad Huebner, Trustee
Others Present: T. Jesswein, Fire Chief; J. Balos, Deputy Clerk; R. Balos, Custodian; 2 Residents

APPROVAL OF MINUTES

The minutes of the January 16, 2020, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- Added Reports: Joint Water/Sewer; Added New Business: Rose Pest Control Contract

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE- Received email from Caden Mills giving update on American Chestnut Tree project.

PAYMENT OF BILLS

Motion by Plank, second by Ferris to approve General Fund checks #11270-11287 totaling \$11,498.80 along with the General Fund Labor Distribution and Fire Fund checks #6932-6942 totaling \$11,828.62 along with Fire Fund Labor Distribution. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

Motion carried unanimously (4-0)

REPORTS-

Joint Water/Sewer Report- S. Reitz
Report on file.

Fire Report- T. Jesswein
Report on file.

UNFINISHED BUSINESS- None

NEW BUSINESS

Resolution #2020-01 Poverty Exemption

Motion by Cole-Crocker, second by Plank to approve Resolution #2020-01 Resolution to Adopt Poverty Exemption Guidelines and Asset Test.

Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

Motion carried unanimously (4-0)

Resolution 2020-02 Accepting Letters of Protest for March 2020 BOR

Motion by Cole-Crocker, second by Reitz to approve Resolution 2020-02 Accepting Letters of Protest from Township Residents for March, 2020 Board of Review. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

Motion carried unanimously (4-0)

Resolution #2020-03 Supervisor Salary

Cole-Crocker stated she did not feel like the original salary amount proposed was warranted since job duties hadn't really increased. Plank and Ferris both stated that they would like to see the Supervisor's Salary in-line with the Treasurer's and Clerk's. **Motion by Ferris, second by Plank to approve Resolution #2020-03 Resolution to Establish the Township Supervisor Salary as amended with the salary being \$26,300.00. Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

Motion carried unanimously (4-0)

Resolution #2020-04 Clerk Salary

Reitz asked all Board members if they would share their expectations regarding the Clerk's salary and office hours since that department has undergone major changes. Board members commented that they understood the salary to be for statutory duties and office hours could not be mandated. **Motion by Cole-Crocker, second by Plank to approve Resolution #2020-04 Resolution to Establish the Township Clerk Salary as presented. Salary was set at \$26,300.00. Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

motion carried unanimously (4-0)

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Resolution #2020-05 Treasurer Salary

Motion by Cole-Crocker, second by Ferris to approve Resolution #2020-05 Resolution to Establish the Township Treasurer Salary as presented.

Salary was set at \$26,300.00. **Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

motion carried unanimously (4-0)

Resolution #2020-06 Trustee Salary

Motion by Cole-Crocker, second by Plank to approve Resolution #2020-06 Resolution to Establish the Township Trustee Salary as presented.

Salary was set at \$4,291.00. **Roll call vote:**

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

motion carried unanimously (4-0)

Resolution #2020-08 Bank Signatures

Motion by Cole-Crocker, second by Reitz to approve Resolution #2020-08 Bank Signatures Update as presented. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris

Nays: None

Absent: Huebner

Abstain: None

motion carried unanimously (4-0)

New Deputy Treasurer

Plank informed Board she has hired Kindall Maggert from Bertrand to be the new deputy treasurer.

Rose Pest Control Contract

Reitz informed Board that there was a slight increase in the Rose Pest Control Contract. Board agreed to continue service.

ANNOUNCEMENTS-

Cole-Crocker stated she would be out of town for the February 20, 2020, board meeting.

Reitz informed Board of yet another State level resignation from the Bureau of Elections.

T. Jesswein informed Board that people were starting to dump old tires and other items on the old hospital property across the street from the Township Hall.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:19 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor