

CALL TO ORDER

The regular March 26, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 7:34 p.m.

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee

Members Absent: None

Others Present: W. Heyliger, Administrative Assistant; C. Crocker, ZBA; T. Jesswein, Fire Chief; 1 resident

APPROVAL OF MINUTES

The minutes of the March 5, 2020, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- Added Reports: Fire Report; Added: Correspondence from R. Balos

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE- Received resignation letter from Ramona Balos, custodian. Resignation is effective immediately.

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund checks #11314-11336 totaling \$101,468.21 along with the General Fund Labor Distribution and Fire Fund checks #6966-6990 totaling \$15,819.89 along with Fire Fund Labor Distribution. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris, Huebner

Nays: None

Absent: None

Abstain: None

Motion carried unanimously (5-0)

REPORTS-

Fire Report- T. Jesswein

Jesswein reported there was only one fire call for the month of February. There have been 12 fire calls for the month of March thus far. Jesswein also reported that new LED lights have been installed overhead at the fire department. With the Covid-19 virus there is a need for personal protective equipment for the fire fighters as they may be called upon for medical reasons.

Jesswein recommended Sydney Miller to be hired as a fire fighter on a probationary basis. **Motion by Huebner, second by Ferris to approve the hiring of Sydney Miller as a fire fighter on a probationary basis for one year.**

UNFINISHED BUSINESS-

Property at 15198 Main Street (Hospital)-

Reitz stated that something needs to be done to secure this property to protect the health and safety of the public. It was noted that some individuals were spotted jumping out the second story window. Jesswein informed the Board that he had to put out a fire that had been started using papers from inside the abandoned building out back of the property.

Motion by Huebner, second by Ferris to mail and email an International Property Code Violation letter to current owners as presented. Voice vote showed unanimous approval, motion carried (5-0).

NEW BUSINESS

Landfill Vouchers

Motion by Huebner, second by Cole-Crocker to approve the landfill vouchers for up to \$30.00 for the months of April and October 2020. Voice vote showed unanimous approval, motion carried (5-0).

Buchanan Township Board of Trustees
Regular Meeting March 26, 2020
Held at Buchanan Township Hall

Informational Checking Account Interest Rate Decrease- R. Plank

Plank informed Board that United Federal Credit Union will be decreasing the interest rate to 0.25% on the Townships checking accounts due to Covid-19 virus impact.

Resolution 2020-11 General Appropriations Act- General Fund Budget

Motion by Huebner, second by Ferris to approve Resolution #2020-11 Resolution to Adopt the General Fund Appropriations Act – Budget for fiscal year 2020-2021.

Ayes: Plank, Huebner, Reitz, Ferris, Cole-Crocker

Nays: None

Absent: None

Abstain: None

Motion carried unanimously (5-0)

Resolution 2020-12 General Appropriations Act- Fire Fund Budget

Motion by Huebner, second by Ferris to approve Resolution #2020-12 Resolution to Adopt the General Fund Appropriations Act – Budget for fiscal year 2020-2021.

Ayes: Plank, Huebner, Reitz, Ferris, Cole-Crocker

Nays: None

Absent: None

Abstain: None

Motion carried unanimously (5-0)

ANNOUNCEMENTS-

Reitz announced that Deputy Clerk Jenna Balos has submitted her resignation to pursue other interests at this time.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor