

Buchanan Township Board of Trustees
Regular Meeting July 2, 2020
Held at Buchanan Township Hall

CALL TO ORDER

The regular July 2, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Sheila Reitz, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee

Members Absent: None

Others Present: T. Jesswein, Fire Chief; 1 resident

APPROVAL OF MINUTES

The minutes of the June 18, 2020, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA- None

BRIEF PUBLIC COMMENT – Resident asked for something to be done with the trash that is being thrown all over the ground at the Madron Lake boat access.

CORRESPONDENCE- Farewell letter was received from Wendy Jones from Fernwood. Her job has been eliminated.

PAYMENT OF BILLS

Motion by Plank, second by Huebner, to approve General Fund checks #11419-11431 totaling \$22,726.36 along with the General Fund Labor Distribution Summary, Fire Fund checks #7039-7047 totaling \$4,369.32, and Mud Lake Bog check #1169 totaling \$120.00. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris, Huebner

Nays: None

Absent: none

Abstain: None

Motion carried unanimously (5-0)

REPORTS-

Election Report- S. Reitz

Reitz reported that new bills passed the Michigan House and Senate and is on the way to the Governor's desk to be signed. These new bills would make it a felony to knowingly sign an absentee ballot for another individual. Reitz also stated that the Public Accuracy Test for testing the election equipment was scheduled for July 14, 2020, at 4:00 pm.

SMCAS Report- B. Huebner

Huebner reported that SMCAS held an emergency meeting as there was not a quorum at the last scheduled meeting. Huebner reported that the budget was approved and the purchase of a new van was included along with a cost of living raise and boots for union members.

UNFINISHED BUSINESS-

Joint Water/Sewer Budget-

Motion by Huebner, second by Ferris to approve the 2020-2021 Joint Water/Sewer Budget as presented. Roll call vote:

Ayes: Cole-Crocker, Reitz, Plank, Ferris, Huebner

Nays: None

Absent: none

Abstain: None

Motion carried unanimously (5-0)

Walton Street Bridge Project-

Discussion was tabled until such time that Mack Green is able to give the Board a solid dollar amount requested for the project.

Assessor Salary-M. Cole-Crocker

Cole-Crocker stated that Angela Story had resigned. Cole-Crocker stated she is now the Assessor of Record for Buchanan Township. Cole-Crocker proposed and led discussion regarding the assessor salary be determined at \$33,316 annually with no additional pay for processing lot splits. Cole-Crocker also stated that 3 months of pay had already been paid out of this fiscal year that her remaining pay should be \$24,987.00. **Motion by Plank, second by Huebner, to pay Malinda A. Cole-Crocker an assessor salary of \$33,316.00 annually, with \$24,987.00 to be paid for the remainder of this fiscal year with no additional pay for lot splits. Roll call vote:**

Ayes: Plank, Ferris, Huebner

Nays: Reitz

Absent: Cole-Crocker

Abstain: None

Motion carried unanimously (3-1-1)

Buchanan Township Board of Trustees
Regular Meeting July 2, 2020
Held at Buchanan Township Hall

Hall Rental Update- R. Plank

Plank asked for the hall rental update to be tabled until a later date. Board members agreed to not rent the hall before the election. Reitz stated that a new stove would need to be purchased before the hall could be rented with use of the kitchen.

NEW BUSINESS

Brick Flagpole Project-

Board had discussion regarding the engraving of bricks to be purchased by residents to surround the flagpole at the new facility. Ferris is to find out more information and present it at a future board meeting.

Madron Lake Boat Launch- M. Cole-Crocker

Cole-Crocker stated she has received complaints regarding trash at the Madron Lake Boat Launch. Resident addressed the Board during Public Comment.

Police Training in Old Township Hall- M. Cole-Crocker

Cole-Crocker stated the police had asked her if they might be able to use the old township hall for training purposes before demolition. Fire Chief Jesswein spoke up and asked if the Township Fire Department might also use the old building for training. Reitz stated that she did not want anything to hold up the removal of asbestos so that the building wouldn't be delayed for demolition following the August 4, 2020, Primary Election. Board members agreed to let the Fire Department use the building as long as it did not delay asbestos removal or the demolition.

Form Updates- M. Cole-Crocker

Cole-Crocker introduced a couple of forms that the building department wanted to add updates to. Board members agreed on the updates and that minor updates did not need Board approval. When asked Reitz stated that in the past there has only been one issue that arose due to someone changing permit applications without Board approval.

Planning Commission Representative- M. Cole-Crocker

Motion by Cole-Crocker, second by Ferris, to appoint Rachel Plank as the representative to the Planning Commission. Voice vote showed unanimous approval, motion carried (5-0).

NESHAP Report (Asbestos)- M. Cole-Crocker

Cole-Crocker presented the Board with the report from Villa Environmental Consultants. Asbestos was found in the old township building and will need to be abated before demolition can take place. Report on file.

Reappointment of ZBA Alternate Thomas Hildebrandt-

Reitz stated her deputy had contacted Hildebrandt and he stated he was interested in continuing to be the alternate for the ZBA. **Motion by Cole-Crocker, second by Ferris, to reappoint Thomas Hildebrandt as the ZBA Alternate for a new term. Voice vote showed unanimous approval, motion carried (5-0).**

ANNOUNCEMENTS- None

ADJOURNMENT

There being no further business the meeting was adjourned at 7:45 pm.

Sheila Reitz, Clerk

Malinda Cole-Crocker, Supervisor