

**CALL TO ORDER**

The regular September 17, 2020, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:34 p.m.

**ROLL CALL:**

*Members Present:* Malinda Cole-Crocker, Supervisor; Rachel Plank, Treasurer; Lynn Ferris, Trustee

*Members Absent:* Sheila Reitz, Clerk; Brad Huebner, Trustee

*Others Present:* Jodi Mattner, Deputy Clerk

**APPROVAL OF MINUTES**

The minutes of the September 3, 2020, regular meeting were approved as presented.

**ADDITIONS / CORRECTIONS TO AGENDA** – Additions to Unfinished Business: Building – Stove and Christmas Tree

**BRIEF PUBLIC COMMENT-**

**CORRESPONDENCE-**

**PAYMENT OF BILLS**

**Motion by Plank, second by Ferris, to approve General Fund checks #11509-11522 totaling \$8,978.04, Fire Fund checks #7081-7086 totaling \$689.10, Mud Bog Lake check #1171 totaling \$90.00. Roll call vote:**

**Ayes:** Cole-Crocker, Plank, Ferris

**Nays:** None

**Absent:** Reitz, Huebner

**Abstain:** None

**Motion carried unanimously (3-0)**

**REPORTS-**

*Landfill Report – Cole-Crocker – Report on File*

*SMCAS – Huebner - Absent*

*Planning Commission – Plank – Minutes on File*

**UNFINISHED BUSINESS-**

*Lake Chapin Road Property – Cole-Crocker*

The resident did not have the cleanup done by the deadline. Cole-Crocker will contact Eileen Glick, our Ordinance Enforcement Officer, and the attorney to move forward in the process.

*Farmland and Open Space Preservation Application Letter*

A letter from the County was presented stating they approve of this as well.

*Building – Stove and Christmas Tree*

**Motion by Plank, second by Ferris, to purchase an ADA compliance stove for kitchen in the new building not to exceed \$950.00. Roll call vote:**

**Ayes:** Cole-Crocker, Plank, Ferris

**Nays:** None

**Absent:** Reitz, Huebner

**Abstain:** None

**Motion carried unanimously (3-0)**

**Motion by Plank, second by Ferris to purchase Christmas Tree and Decorations not to exceed \$1,000.00. Roll call vote:**

**Ayes:** Cole-Crocker, Plank, Ferris

**Nays:** None

**Absent:** Reitz, Huebner

**Abstain:** None

**Motion carried unanimously (3-0)**

Buchanan Township Board of Trustees  
Regular Meeting September 17, 2020  
Held at Buchanan Township Hall

**NEW BUSINESS**

*EMC Insurance – Vote to Continue Coverage*

**Motion by Ferris, second by Plank, to continue EMC Insurance coverage. Roll call vote:**

**Ayes: Cole-Crocker, Plank, Ferris**

**Nays: None**

**Absent: Reitz, Huebner**

**Abstain: None**

**Motion carried unanimously (3-0)**

*Midwest Glass & Mirror Quote for Handicap Door Button*

Discussion Had.

*Wolverine Electrical Contracting Quote for Power for Two Automatic Door Openers*

Discussion Had.

*Resolution 2020-15 Speed Study Request Resolution for Andrews Road – Cole-Crocker*

Cole-Crocker to call Road Department to confirm if there is a charge for speed study.

*Hungerford Nichols Proposal for Audit Services for 2021-2023*

**Motion by Plank, second by Ferris, to accept services for 2021-2023 as presented. Roll call Vote:**

**Ayes: Cole-Crocker, Plank, Ferris**

**Nays: None**

**Absent: Reitz, Huebner**

**Abstain: None**

**Motion carried unanimously (3-0)**

**ANNOUNCEMENTS-**

Ferris stated how nice it looks where old building was. Looks forward to seeing it landscaped.

Plank stated Buchanan Township sign is included in the building quote.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:07 pm.

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Jodi Mattner, Deputy Clerk

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Malinda Cole-Crocker, Supervisor