

Buchanan Township Board of Trustees
Regular Meeting December 03, 2020
Held at Buchanan Township Hall

CALL TO ORDER

The regular November 19, 2020 meeting of the Buchanan Township Board of Trustees via Zoom internet conference, was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Brad Huebner, Trustee; Lynn Ferris, Trustee

Members Absent: None

Others Present: Tim Jesswein, Mark's iPad.

APPROVAL OF MINUTES

The minutes of the November 19, 2020, regular meeting were approved.

ADDITIONS / CORRECTIONS TO AGENDA-

New Business: Clerk Resignation New Term

BRIEF PUBLIC COMMENT – None

CORRESPONDENCE - None

PAYMENT OF BILLS

Motion by Plank, second by Ferris, to approve General Fund checks #11579 - #11609 totaling \$7609.35 and Fire Fund checks #7115-7122 totaling \$1654.31. Roll call vote:

Ayes: Plank, Heyliger, Ferris, Huebner, Cole-Crocker

Motion carried (5-0)

Nays: None

REPORTS-

Sheriff Report – Report on File

UNFINISHED BUSINESS-

Road Department proposal plan-

Cole-Crocker has contacted the road department with change request, but has not received a response.

Hall Rental

Motion by Huebner second by Plank to change the Hall Rental fee to \$75.00 with a refundable \$25 key card deposit and \$100 hall deposit, so long as there is no loss or damages. Also, each Board of Trustee Member shall receive one free rental per calendar year.

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays: None

Motion carried (5-0)

121-2020 Event Venue Ordinance-

Motion by Plank, second by Heyliger to Adopt as amended with acreage change.

Ayes: Cole-Crocker, Heyliger, Plank, Huebner, Ferris

Nays: None

Motion carried (5-0)

Broadband Tower update- Cole-Crocker to consult with Zoning Officer and report back 12-17-2020 meeting.

Mud Lake Bog repairs-

In need of repairs. Plank will visit to determine repairs needed. Received donation today, could be used for repairs.

NEW BUSINESS-

Swear in the Board – Board discussion, Huebner and Cole-Crocker have been sworn in, all others to come in to be sworn in.

Rapid Fire – Kitchen Fire Suppression System-

Rapid Fire called to set inspection appointment. Semi Annual inspection is \$114.00 plus incidentals not in budget. Option to have annual inspections if approved by Fire Chief and Insurance Company. Heyliger to contact Insurance company. Chief agrees once annually is appropriate due to minimal usage.

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Clerk Resignation-

Motion by Plank, second by Huebner to approve December 2, 2020 letter of resignation for new term effective immediately.

Ayes: Huebner, Cole-Crocker, Plank, Heyliger, Ferris

Nays: None

Motion carried (5-0)

Clerk Appointment-

Heyliger interested in position. Huebner would like to advertise to public. Ferris would like to appoint Heyliger due to job performance.

Motion by Ferris, second by Cole-Crocker to appoint Heyliger. Roll call vote:

Ayes: Cole-Crocker, Heyliger, Huebner, Ferris, Plank

Nays: None

Abstain: None

Motion carried (5-0)

ANNOUNCEMENTS-

Administrative Assistant and Deputy Treasurer position open. Jesswein to post on Fire Department sign.

Jesswein inquired about sign placement in front of Township. Plank to ask RMC and report back to Board.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:35 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor