

CALL TO ORDER

The regular April 15, 2021, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor, Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Rachel Plank, Treasurer; Brad Huebner, Trustee

Members Absent: Wendi Heyliger, Clerk; Lynn Ferris, Trustee

Others Present: Jodi Mattner, Deputy Clerk; Jerry DiPietro, Deputy Treasurer; Mr. and Mrs. Balos

APPROVAL OF MINUTES

The minutes of the April 1, 2021, regular meeting were approved as presented.

ADDITIONS / CORRECTIONS TO AGENDA – Under Reports – Add Fire Report; Under Payment of Bills – Change of Check #'s and amount due to duplication of checks and voiding

BRIEF PUBLIC COMMENT- Mr. Balos stated his concerns over the Main Street Property and the litter there and asked what was going to be done about it.

CORRESPONDENCE- Cole-Crocker shared a memorandum from the Berrien County Road Department regarding the status of new employment. Memo on file.

PAYMENT OF BILLS

Plank stated there was a change in check number's and total amount due because of voiding of check's written due to duplication of payment.

Motion by Plank, second by Huebner, to approve General Fund checks #11716-11735 totaling \$4,703.14 and Fire Fund checks #7192-7197 totaling \$1,563.28. Roll call vote:

Ayes: Cole-Crocker, Plank, Huebner

Nays: None

Absent: Heyliger, Ferris

Abstain: None

Motion carried unanimously (3-0)

REPORTS-

Fire Report – Report on File

UNFINISHED BUSINESS-

Madron Lake Boat Launch – Cole-Crocker

Discussion regarding washout at boat launch. Two quotes presented to repair from Bever Excavating, LLC and Payne Excavating, LLC. After much discussion a motion was made.

Motion by Huebner, second by Plank to approve Payne's Excavating, LLC quote to repair Madron Lake Boat Launch for \$5,000.00. Roll call vote:

Ayes: Cole-Crocker, Plank, Huebner

Nays: None

Absent: Heyliger, Ferris

Abstain: None

Motion carried unanimously (3-0)

NEW BUSINESS

Main Street Property – Cole-Crocker

Property Maintenance Code was presented to Board for review. Discussion was had about amendments to better fit the Township needs. Cole-Crocker will contact attorney regarding draft presented.

Datasafe Offsite Backup Solution – Cole-Crocker

Motion by Plank, second by Huebner, to approve Datasafe Offsite Backup Solution as presented. Roll call Vote:

Ayes: Cole-Crocker, Plank, Huebner

Nays: None

Absent: Heyliger, Ferris

Abstain: None

Motion carried unanimously (3-0)

Buchanan Township Board of Trustees
Regular Meeting April 15, 2021
Held at Buchanan Township Hall

Resolution 2021-13 – Credit Card Use Policy – Cole-Crocker

**Motion by Huebner, second by Cole-Crocker, to approve Resolution #2021-13 Credit Care Use Policy.
Voice vote showed unanimous approval, motion carried (3-0).**

ANNOUNCEMENTS-

Plank mentioned the MTA conference is coming up and the MMTA conference is starting at the same time.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:00 pm.

Jodi Mattner, Deputy Clerk

Malinda Cole-Crocker, Supervisor