

Buchanan Township Board of Trustees  
Regular Meeting August 05, 2021  
Held at Buchanan Township Hall

**CALL TO ORDER**

The regular August 05, 2021, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

**ROLL CALL:**

*Members Present:* Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee;  
Brad Huebner, Trustee

*Members Absent:*

*Others Present:* Ashley Hanson, Mike Balos, Jerie Crouch, Adam Byrdak

**APPROVAL OF MINUTES**

The minutes of the July 15, 2021, regular meeting stands approved.

**ADDITIONS / CORRECTIONS TO AGENDA –**

**BRIEF PUBLIC COMMENT** Mike Balos stated the landfill has a large problem with the driveway system – that is disgusting. The roads are just compacted trash, and they expect people to drive over it to take their load to the area being directed, danger of damages to your vehicle is imminent. Wonders why they do not have chips covering the way like before. Mike also commented on the nice repair work to Warren Woods Road. Jerie Crouch stated she is happy to be a resident of Buchanan Township.

**CORRESPONDENCE-** Email received from Roberts Service Plumbing & Heating commending Mechanical and Plumbing Inspector Ken Jewell on his professional representation of Buchanan Township. Stating he is very knowledgeable and helpful. That a pleasure it is to work with him.

**PAYMENT OF BILLS**

**Motion by Plank, second by Huebner to approve General Fund checks #11817-11836 totaling \$31,684.07 and Fire Fund checks #7250-7258 totaling \$1,385.42.**

**Ayes:** Cole-Crocker, Plank, Heyliger, Ferris, Huebner

**Nays:** None

**Absent:** None

**Abstain:** None

**Motion carried unanimously (5-0)**

**REPORTS-**

*SEBCLA – Report on file*

*Joint Water/Sewer – Report on file*

*Sherriff Report – Report on file*

*Planning Commission – Report on file*

**UNFINISHED BUSINESS**

*Byrdak Lawn Care Estimate*

**Motion by Plank, second by Ferris to accept Byrdak Lawn Care Estimate #1271 of \$5,100.00 for 2021 Fall Seeding Project of Buchanan Township Hall as presented.**

**Ayes:** Cole-Crocker, Plank, Heyliger, Ferris, Huebner

**Nays:** None

**Absent:** None

**Abstain:** None

**Motion carried unanimously (5-0)**

**NEW BUSINESS**

*Buchanan Township Federal Procurement Conflict of Interest Policy*

**Motion by Ferris, second by Huebner to approve Buchanan Township Federal Procurement Conflict of Interest Policy as written.**

**Ayes:** Cole-Crocker, Huebner, Ferris, Heyliger, Plank

**Nays:** None

**Absent:** None

**Abstain:** None

**Motion carried unanimously (5-0)**

*Lifetime Product Folding Chairs*

**Motion by Huebner, second by Ferris to approve the purchase of Lifetime Products 32 Pack of Classic Folding Chairs in Almond for \$1,234.88.**

**Ayes:** Heyliger, Ferris, Huebner, Cole-Crocker, Plank

**Nays:** None

**Absent:** None

**Abstain:** None

**Motion carried unanimously (5-0)**

*Quotes for Generator Maintenance*

**Motion by Huebner, second by Plank to accept quote as presented for \$275.00 from Hein Electric for Generac generator maintenance.**

**Ayes:** Ferris, Huebner, Cole-Crocker, Plank, Heyliger

**Nays:** None

**Absent:** None

**Abstain:** None

**Motion carried unanimously (5-0)**

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*Community Garden*

**Tabled until discussion with Chief Jesswein about location.**

*MMTA/MTA Conference*

**Plank will be attending conference. Heyliger trying to re-arrange schedule so she can attend also.**

*Announcements*

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:22 pm.

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Wendi Heyliger, Clerk

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Malinda Cole-Crocker, Supervisor