

Buchanan Township Board of Trustees
Regular Meeting January 20, 2022
Held at Buchanan Township Hall

CALL TO ORDER

The regular January 20, 2022, meeting of the Buchanan Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee

Members Absent:

Others Present: Tim Jesswein, Fire Chief; Jerie Crouch, Mike Balos, Mark Heyliger

APPROVAL OF MINUTES

The minutes of the December 16, 2021, regular meeting approved as presented.

BRIEF PUBLIC COMMENT –None

CORRESPONDENCE-none

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund Check #11958 – 11998 totaling \$31,875.87. Fire Fund – Payment of Bills Check #7330 – 7343 totaling \$3950.21. Replacement Fund check #1059 totaling \$828.00.

Ayes: Cole-Crocker, Plank, Heyliger, Ferris, Huebner

Nays: None

Absent: None

Abstain: None

Motion carried unanimously (5-0)

REPORTS-

Sherriff's Report- *on file*

BARB Report – Plank reported

Fire Report- Jesswein stated 97 calls in 2021. Fire Department down to 15 people.

SEBCLA – Cole-Crocker Reported

SMCAS – Huebner Reported

ZBA- Ferris Reported

UNFINISHED BUSINESS – Mailbox. Heyliger found one to order that matches the building to order.

NEW BUSINESS

PC Consultants, Inc Computer Quotes

Motion by Huebner, second by Ferris to accept quote for \$3,000.00 to purchase 2 computers and 1 portable DVD drive/writer and not to purchase the new laptop or monitors as quoted.

Roll Call Vote:

Ayes: Plank, Heyliger, Ferris, Huebner, Cole-Crocker

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Foster Swift – 2022 Engagement Agreement

Motion by Ferris, second by Huebner to accept proposed rate increase of \$235.00 per hour as presented.

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Resolution #2022-01 Establish Township Officers Salary

Motion by Cole-Crocker, second by Ferris to approve Resolution #2022-01 to establish Township Officer Clerk Salary of \$28,409.00 for the 2022-2023 fiscal year.

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Roll Call Vote:

Ayes: Huebner, Cole-Crocker, Plank, Heyliger, Ferris

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Resolution #2022-02 Establish Township Officers Salary

Motion by Huebner, second by Heyliger to approve Resolution #2022-02 to establish Township Officer Supervisor Salary of \$28,409.00 (not directly performing assessing) \$64,346 salary if properly certified as assessor and directly performing assessing for the 2022-2023 fiscal year.

Roll Call Vote:

Ayes: Huebner, Cole-Crocker, Plank, Heyliger, Ferris

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Resolution #2022-03 Establish Township Officers Salary

Motion by Ferris, second by Huebner to approve Resolution #2022-03 to establish Township Officer Treasurer Salary of \$28,409.00 for the 2022-2023 fiscal year.

Roll Call Vote:

Ayes: Huebner, Cole-Crocker, Plank, Heyliger, Ferris

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Resolution #2022-04 Establish Township Officers Salary

Motion by Huebner, second by Heyliger to approve Resolution #2022-02 to establish Township Officer Supervisor Salary of \$28,409.00 for the 2022-2023 fiscal year.

Roll Call Vote:

Ayes: Plank, Heyliger, Ferris, Huebner, Cole-Crocker

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (5-0)

Holiday Decorations

Plank requested we put a line item in 2022-2023 budget to have Christmas tree assembled and taken down due to the weight, size and difficulty. Cole-Crocker agreed. Huebner said he would assist also. No vote needed.

Announcements

Huebner thanks the Buchanan Township Fire Department for coming to his house on a call.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:20 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor