



# Electrical Permit Application

Permit will be issued when approved; Permit will then be mailed to you.  
**Ken Simpson, Electrical Inspector**  
Submit electrical permit applications at Building Department counter at Township Hall

**Buchanan Township**  
15235 N. Main St.  
Buchanan, MI 49107  
Tel: (269) 695-6442  
Fax: (269) 695-7715

**Call for inspections at (269) 471-5869**

Permit Number: <i>(office use only)</i> : Permit is not valid without inspector signature:	Authority: P.A. 230 of 1972, as amended <b>Completion of app is mandatory to obtain permit</b> <b>Penalty: Permit cannot be issued</b>
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Please fill out all information completely: Date of application : \_\_\_\_\_ Fee: \_\_\_\_\_

Property ID#: 11-06- \_\_\_\_\_ (office use only) Work starting date : \_\_\_\_\_ Receipt #: \_\_\_\_\_

## I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Street Address & Job Location (Street No. and Name)	City/Village <b>N / A</b>	Township <b>Buchanan Township</b>	County <b>Berrien</b>

## II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State License Number	Expiration Date
Address (Street No. and Name)		State Registration Number	Local Licensing Jurisdiction
City	State	Zip Code	Local License Number Expiration Date
Telephone Number	Cell phone number	Federal Employer ID Number (or reason for exemption)	
Fax Number	Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)	

## III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

## IV. PLAN REVIEW REQUIRED

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below:

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

What is the rating of the service or feeder in ampere? \_\_\_\_\_ What is the building size in square feet? \_\_\_\_\_

Have plans been submitted?  YES  NO  NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or licensed engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.  
**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

## V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.

Signature of Licensee or Homeowner ( <a href="#">Homeowner signature indicates compliance with Section VI. Homeowner Affidavit</a> )	Date
X	X

## VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

**VII. Fee Clarifications**

ITEM #17, MOBILE HOME SITE:  
 When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.  
 When installing a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.  
 When installing a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

**VIII. FEE CHART**

	FEE	# ITEMS	TOTAL
1. Application Fee	\$75.00	1	\$75.00
2. Service: Through 200 Amp	10.00		
3. Over 200 Amp thru 600 Amp	15.00		
4. Over 600 Amp thru 800 Amp	20.00		
5. Over 800 Amp thru 1200 Amp	25.00		
6. Over 1200 Amp (GFI only)	50.00		
7. Circuits	5.00		
8. Lighting Fixtures – per 25	6.00		
9. Dishwasher, range hood, disposal (each)	5.00		
10. Furnace	5.00		
11. Electrical Heating Units (baseboard)	4.00		
12. Power Outlets (ranges, dryers, etc)	7.00		
13. Signs: Unit	10.00		
14. Letter	15.00		
15. Neon – each 25 feet	20.00		
16. Feeders – Bus Ducts, etc – per 50'	6.00		
17. Mobile Home Park Site	6.00		
18. Recreational Vehicle Park Site	4.00		

	FEE	# ITEMS	TOTAL
19. Units up to 20 K.V.A & H.P.	6.00		
20. Units 21 to 50 K.V.A. or H.P.	10.00		
21. Units 51 K.V.A. or H.P and over	12.00		
Fire Alarms – not smoke detectors			
22. 22. – up to 10 devices	50.00		
23. 23. 11 to 20 devices	100.00		
24. 24. over 20 devices (each)	5.00		
Data/Telecommunication Outlets			
31. – up to 10 devices	50.00		
32. 11 to 20 devices	100.00		
33. Over 20 devices (each)	5.00		
25. Energy Retrofit – Temp. Control	45.00		
26. Conduit only or grounding only	45.00		
Inspections			
27. Special/Safety Insp. (includes cert. fee)	50.00		
28. Additional Inspection	75.00		
29. Final Inspection	75.00		
30. Certification fee	20.00		

**Total Fees:**

Make checks payable to "Township of Buchanan": Fees should always include the 'non refundable' application fee.

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed at the Township Hall. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.**  
**When ready for an inspection, call the inspector** providing as much advance notice as possible. The inspector will need the job location and permit number. The phone number for the Inspector is provided on the header of this application and on the permit. The permit will be mailed to you

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**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, handicap or political beliefs.

**X. UTILITY SERVICE ORDER NUMBER**

If this application includes work involving service equipment, include the serving utility work order number here.	
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**XI. THIS PORTION FOR OFFICE USE ONLY VALIDATION AREA:** Unless this permit is signed by the inspector it is not a valid permit.

This application will be reviewed by the electrical inspector. Upon approval, the Inspector will number and sign the application. A copy will be sent to you and serve as your permit.	<b>Electrical Inspector</b> _____ <b>Date:</b> _____
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