

Buchanan Charter Township Board of Trustees
Regular Meeting May 19, 2022
Held at Buchanan Charter Township Hall

CALL TO ORDER

The regular May 19, 2022, meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee

Members Absent:

Others Present: April Binns, Atty Ross Leisman, Rich Kubsch, Katie Heyliger, Tim Jesswein, Mark Heyliger, Steve Copeland, Norm Klug, Wade Plank, unknown attendant, Mike Balos, Jerie Crouch

RECESS REGULAR MEETING 6:31 PM

Budget Public Hearing

The Budget Public Hearing was called to order by Malinda Cole-Crocker at 6:31 p.m.

Conduct Hearing on 2022-2023 Operating Budgets – Reviewed

The Budget Public Hearing was adjourned at 6:33 p.m.

CALL REGULAR MEETING FROM RECESS AT 6:33 p.m.

APPROVAL OF MINUTES

The minutes of the April 21, 2022 regular meeting approved as presented.

ADDITIONS / CHANGES TO AGENDA

Resolution #2022-18 SLUP moved top of Agenda.

Fire Department new hires

BRIEF PUBLIC COMMENT

Mike Balos commented on public access to Yellow Lake has been cut off. Will come in to talk with Cole-Crocker next week.

Norm Klug of East Lake Chapin Road would like to formally thank Zoning Enforcement Officer Eileen Glick on her hard work.

He also stated his neighbor is also running an illegal business from his property.

CORRESPONDENCE-none

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund- Payment of Bills Check #12093-12130 Totaling \$888,268.93. Fire Fund – Payment of Bills Check #7390-7410 Totaling \$10,188.32.

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays: None

Absent:

Abstain: None

Motion carried unanimously (5-0)

REPORTS-

Sherriff's Report- on file

SEBCLA-Reported by Cole-Crocker

SMCAS- on file

JWSB- on file, Plank will place on next meeting agenda for rate increase according to inflation

Fire- Reported by Jesswein. The 2 cadets finishing cadet school on the 19th and 24th to be certified. Thanked the board and community for continued support.

BARB- on file

Planning Commission- on file

UNFINISHED BUSINESS

Food Pantry Issue- *Plank reported there were items in pantry that did not belong, discussed monitoring license plates.*

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Complete Cleaning Service Experts Quote – *Motion by Heyliger, second by Plank to approve Complete Cleaning quote as presented. They will move desks; we move mats and chairs.*

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays: None

Absent:

Abstain:

Motion carried unanimously (5-0)

Michigan Natural Features Inventory- Mud Lake Bog – *on file*

NEW BUSINESS

Resolution #2022-18 SLUP Serenity Woods Summit *Motion by Ferris, second by Huebner to approve Special Land Use Permit for Serenity Woods Summit with the addition of Q confirming zoning to meet AG requirement or change zoning to R2. Binns stated the house is her residence and will not be used commercially. Ms. Binns' attorney Ross Leisman stated the resolution was reasonable and nothing out of the ordinary to request for.*

Roll Call Vote:

Ayes: Huebner, Ferris, Cole-Crocker, Plank, Heyliger

Nays:

Absent:

Abstains:

Motion carried unanimously (5-0)

Berrien County Drain Commission Informational Workshop- *Plank reported was a great workshop.*

Resolution #2022-16 General Appropriations Act – General Fund

Motion by Plank, second by Heyliger to approve Resolution #2022-16 General Appropriations Act – General Fund as presented.

Roll Call Vote:

Ayes: Huebner, Ferris, Cole-Crocker, Plank, Heyliger

Nays:

Absent:

Abstains:

Motion carried unanimously (5-0)

Resolution #2022-17 General Appropriations Act - Fire Fund

Motion by Heyliger, second by Plank to approve Resolution #2022-17 General Appropriations Act - Fire Fund as presented.

Roll Call Vote:

Ayes: Plank, Heyliger, Ferris, Huebner, Cole-Crocker

Nays: None

Absent:

Abstains:

Motion carried unanimously (5-0)

Mechanical, Plumbing, Electrical Fees

Motion by Plank, second by Ferris to approve increase of Electrical, Plumbing and Mechanical inspection and re-inspection fees to \$75.00 effective June 1, 2022.

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays:

Absent:

Abstains:

Motion carried unanimously (5-0)

Collection of Summer School Taxes

Motion by Plank, second by Ferris to approve collection of summer school property taxes for 2022 at the rate of \$1.49 per parcel, to be increased to \$2.00 per parcel for the following years for Buchanan Community Schools, Lake Michigan College, and Berrien RESA.

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Cole-Crocker, Plank

Nays:

Absent:

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Abstains:

Motion carried unanimously (5-0)

Governmental NON-ERISA Retirement Plan

Informational only, no vote needed.

Fire Department – *Motion by Ferris, second by Huebner to approve new hires Alexander Bachman and Zachary Parker to Buchanan Fire Department.*

Roll Call Vote:

Ayes: Plank, Heyliger, Ferris, Huebner, Cole-Crocker

Nays: None

Absent:

Abstains:

Motion carried unanimously (5-0)

Announcements

Ferris stated he would like to see the mud hole on the township hall property fix by employee entrance.

Heyliger - All registered voters in the Township will be receiving a new voter ID card. This is due to district changes by the Michigan Independent Citizens Redistricting Commission.

ARPA/Broadband update from Cole-Crocker

Building Inspector Rich Kubsch- Thanked the Board for all the purchase of BS&A Building Module and all the support to the inspectors.

Congratulations Malinda Cole-Crocker was in the Berrien County Record for being appointed as MTA Executive Committe.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:01 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor