

Buchanan Charter Township Board of Trustees  
Regular Meeting December 22, 2022  
Held at Buchanan Charter Township Hall

**CALL TO ORDER**

*The Regular Meeting December 22, 2022, meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.*

**ROLL CALL:**

*Members Present:* Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Adam Byrdak, Trustee; Lynn Ferris, Trustee; Brad Huebner, Trustee, Tom Gordon, Trustee

*Members Absent:*

*Others Present:* Grace Gordon, Tom Corbos, Mike Balos, Jerie Balos, Steve Copeland, April Binns, Steve Greenleaf

**APPROVAL OF MINUTES**

*The regular meeting minutes of the November 17, 2022 meeting as presented.*

**ADDITIONS / CHANGES TO AGENDA –**

**Swearing in of New Trustees moved to after Correspondence**

**BRIEF PUBLIC COMMENT –**

**CORRESPONDENCE - None**

**Clerk Heyliger swore in New Trustees Adam Byrdak and Tom Gordon.**

**PAYMENT OF BILLS**

*Motion by Plank, second by Huebner to approve General Fund- Payment of Bills Check #12743-127782 Totaling- \$18,801.68, Fire Fund- Payment of Bills Check #7891-7906 Totaling \$20,976.68, MLB Fund- Payment of Bills Check #1191 Totaling \$170.00*

**Roll Call Vote:**

**Ayes: Plank, Gordon, Heyliger, Ferris, Huebner, Cole-Crocker, Byrdak**

**Nays:**

**Absent:**

**Abstain:**

**Motion carried unanimously (7-0)**

**REPORTS**

**Sheriff Report- On File**

**SEBCLA- Updated by Cole-Crocker**

**SMCAS- Updated by Heyliger**

**BARB and BCTA- Updated by Plank**

**JWS- Updated by Gordon**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

*Motion by Plank, second by Ferris to subscribe to MTA Yearly Online training Premium Package online as presented.*

**Roll Call Vote:**

**Ayes:, Huebner, Gordon, Plank Cole-Crocker, Byrdak, Heyliger, Ferris**

**Nays:**

**Absent:**

**Abstains:**

**Motion carried unanimously (7-0)**

Motion by Plank, second by Huebner to approve further discussion with Berrien County in regards of communication tower/911 call center on township property.

**Roll Call Vote:**

**Ayes:, Huebner, Gordon, Plank Cole-Crocker, Byrdak, Heyliger, Ferris**

**Nays:**

**Absent:**

**Abstains:**

**Motion carried unanimously (7-0)**

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Motion by Cole-Crocker, second by Gordon to approve appointment of Maryellen Schutze, Scott Albright and Fran Terry to Board of Review with a term beginning on 1-1-2023, ending on 12-21-2024

**Voice Vote**

**Motion carried unanimously (7-0)**

Serenity Woods Summit SLUP. Expired 12-19-2022. April Binns Binns attempted conversation, she was instructed that she is able to file an appeal with the Construction Board of Appeals. Cole-Crocker gave a copy of the Appeal form to Binns. Township Board Meeting is not the correct board to bring the matter in front of to begin process.  
**No vote needed. No action required.**

Motion by Plank, second by Heyliger to approve purchasing ScanSnap IX1600 for building department not to exceed \$500.

**Roll Call Vote:**

**Ayes:, Huebner, Gordon, Plank Cole-Crocker, Byrdak, Heyliger, Ferris**

**Nays:**

**Absent:**

**Abstains:**

**Motion carried unanimously (7-0)**

**Discussion to get quotes for new rolling tables for meeting room.**

## **ANNOUNCEMENTS**

Nancy Williams, Previous Buchanan Township Assessor passed away December 21, 2022. All of Buchanan Charter Township extends condolences to the family.

## **ADJOURNMENT**

*There being no further business the meeting was adjourned at 6:50 pm.*

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Wendi Heyliger, Clerk

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Malinda Cole-Crocker, Supervisor