

Buchanan Charter Township Board of Trustees
Regular Meeting February 23, 2023
Held at Buchanan Charter Township Hall

CALL TO ORDER

The Regular Meeting February 23, 2023, meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Adan Byrdak, Trustee; Lynn Ferris, Trustee; Brad Huebner, Trustee, Tom Gordon, Trustee

Members Absent:

Others Present: Mike Balos, Jerie Balos, Norm Klug

APPROVAL OF MINUTES

The regular meeting minutes of the January 19, 2023, and special minutes of the February 07,2023 meeting as presented.

Voice Vote:

Motion carried unanimously (7-0)

ADDITIONS / CHANGES TO AGENDA –

Added Map for 911 Communication Tower County Project to Unfinished Business after Server Quote

BRIEF PUBLIC COMMENT –

Mike Balos commented on the poor condition of Madron Lake Boat Ramp entrance. It is washed out and almost completely undrivable.

CORRESPONDENCE - None

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund- Payment of Bills- Check #12810-12842 Totaling- \$75,882.12, Fire Fund- Payment of Bills Check #7927-7953 Totaling- \$50,489.15

Roll Call Vote:

Ayes: Cole-Crocker, Byrdak, Plank, Gordon, Heyliger, Ferris, Huebner

Nays:

Absent:

Abstain:

Motion carried unanimously (7-0)

REPORTS

Sheriff Report- On File

SEBCLA- Updated by Cole-Crocker

SMCAS- Updated by Heyliger

BARB and Planning Commission- Updated by Plank

JWS- Updated by Gordon

UNFINISHED BUSINESS

New Server

Motion by Plank, second by Huebner to approve New Server Quote from PC Consultants as presented for \$7619.98

Roll Call Vote

Ayes: Ferris, Byrdak, Heyliger, Huebner, Cole-Crocker, Plank, Gordon

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Map for 911 Communication Tower County Project

Motion by Huebner, second by Gordon to support the plan as presented.

Voice Vote

Motion carried unanimously (7-0)

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NEW BUSINESS

Construction Board of Appeals

Motion by Huebner, second by Byrdak to approve Construction Board of Appeals Application Packet with a \$0 (zero) dollar application fee with a \$500 escrow fee at time of application to cover any expenses incurred after first meeting. If escrow fees deplete a new bill for an additional \$500 escrow will be mailed and will be paid before any additional meetings are held.

Roll Call Vote:

Ayes: Gordon, Ferris, Byrdak, Heyliger, Huebner, Cole-Crocker, Plank

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Resolution #2023-12

Motion by Huebner, second by Plank to approve Resolution #2023-12 Additional Police Protection- Redbud Track and Trail 06.29.2023-07.02.2023

Voice Vote:

Motion carried unanimously (7-0)

Resolution #2023-13

Motion by Huebner, second by Ferris to approve Resolution #2022-13 Resolution to Support the "Berrien County Trails Master Plan

Voice Vote

Motion carried unanimously (7-0)

Wastewater Operations Conference Attendance

Motion by Plank, second by Heyliger to approve reimbursement to Gordon for conference fee, room charge and mileage.

Roll Call Vote:

Ayes: Huebner, Plank, Heyliger, Cole-Crocker, Byrdak, Ferris

Nays:

Absent:

Abstains: Gordon

Motion carried unanimously (6-0)

Resolution #2023-14

Motion by Ferris, second by Gordon to approve Resolution #2023-14 Resolution Amending Budget- General Fund (101)

Roll Call Vote:

Ayes: Byrdak, Huebner, Cole-Crocker, Gordon, Plank, Heyliger, Ferris

Nays: None

Absent: None

Abstains: None

Motion carried unanimously (7-0)

Little Free Pantry

Plank announced the Girl Scouts in charge of the "Little Free Pantry" on the Township property have disbanded and will no longer be responsible for maintaining, Buchanan Township staff has taken the position months ago. Plank is the point of contact from here out. Ashley Hanson has been a tremendous help, she coordinated with the Buchanan Senior Center to assist in filling a large donation this month. All is very much appreciated and needed to help our residents.

ANNOUNCEMENTS

Fire Department Fish Fry May 6th

Cole-Crocker handed out a 2023-2024 Budget Draft for review.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:35 pm.