

Buchanan Charter Township Board of Trustees
Regular Meeting March 16, 2023
Held at Buchanan Charter Township Hall

CALL TO ORDER

The Regular Meeting March 16, 2023, meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Rachel Plank, Treasurer; Adan Byrdak, Trustee; Lynn Ferris, Trustee; Brad Huebner, Trustee, Tom Gordon, Trustee

Members Absent: Fire Chief Jesswein

Others Present: Mike Balos, Jerie Balos, Mark Heyliger. Jerry Flenar, TJ Sater, Donna Southwell, Patricia Robinson

RECESS REGULAR MEETING 6:31 PM

Budget Public Hearing

The Budget Public Hearing was called to order by Malinda Cole-Crocker at 6:31 p.m.

Conduct Hearing on 2023-2024 Operating Budgets – Reviewed

The Budget Public Hearing was adjourned at 6:54 p.m.

CALL REGULAR MEETING FROM RECESS AT 6:54 p.m.

APPROVAL OF MINUTES

The regular meeting minutes of the February 23, 2023, as presented.

Voice Vote:

Motion carried unanimously (7-0)

ADDITIONS / CHANGES TO AGENDA –

BRIEF PUBLIC COMMENT –

CORRESPONDENCE - None

PAYMENT OF BILLS

Motion by Plank, second by Huebner to approve General Fund- Payment of Bills- Check 12843- #12880 Totaling- \$29,676.34, Fire Fund- Payment of Bills Check #7955-7972 Totaling- \$4,015.30.

Roll Call Vote:

Ayes: Gordon, Byrdak, Cole-Crocker, Heyliger, Ferris, Huebner

Nays:

Absent: Plank

Abstain:

Motion carried unanimously (6-0)

REPORTS

Sheriff Report- On File

SEBCLA- Updated by Cole-Crocker

SMCAS- Updated by Heyliger

Fire Report- 19 Calls this year, Last year was 110. Grant writing is in progress. Training is in full force and the numbers are good. Township needs to strictly enforcement of Driveway Fire Code. Some of the new driveways will not accommodate the fire truck and therefore will not be able to reach resident in the event of a fire.

UNFINISHED BUSINESS

NEW BUSINESS

Donna Southwell-Buchanan Community Schools

Presentation of upcoming Buchanan Community Millage Proposal with question-and-answer session. Included handouts, stated information can be viewed at <https://www.buchananschools.com/bond-2023/> Please visit the website for more information. Superintendent Patricia Robinson stated changes were made with the feedback of the community. The requested dollar funding remained the same.

Quote for Madron Lake Boat Launch

Motion by Ferris, second by Gordon to approve Bever Excavating L.L.C. quote for Madron Lake Boat Launch repair in the amount of \$5,955.00

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker

Nays:

Absent: Plank

Abstains:

Motion carried unanimously (6-0)

Meetings Dates 2023-2024

Motion by Heyliger, second by Huebner to approve Meeting and Holiday dates as presented.

Voice Vote:

Motion carried unanimously (6-0)

Landfill Vouchers for April and October

Motion by Cole-Crocker, second by Ferris to approve landfill vouchers for April 2023 and October 2023.

Roll Call Vote:

Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Heyliger, Ferris

Nays:

Absent: Plank

Abstains:

Motion carried unanimously (6-0)

Resolution #2023-15 General Appropriations Act (Budget)- General Fund

Motion by Heyliger, second by Gordon to approve Resolution #2023-15 General Appropriations Act (Budget)- General Fund with the note the clerk and election office will most likely have to come for adjustment due to unclarity of new regulations from the state and mandatory changes.

Roll Call Vote:

Ayes: Cole-Crocker, Heyliger, Ferris, Huebner, Gordon, Byrdak

Nays:

Absent: Plank

Abstains:

Motion carried unanimously (6-0)

Resolution #2023-16 General Appropriations Act (Budget)- Fire Fund

Motion by Heyliger, second by Gordon to approve Resolution #2023-16 General Appropriations Act (Budget)- Fire Fund

Roll Call Vote:

Ayes: Byrdak, Cole-Crocker, Heyliger, Ferris, Huebner, Gordon

Nays:

Absent: Plank

Abstains:

Motion carried unanimously (6-0)

Payday Payroll Services Quote

Motion by Cole-Crocker, second by Ferris to approve PayDay Payroll quote as presented.

Roll Call Vote:

Ayes: Gordon, Byrdak, Cole-Crocker, Heyliger, Ferris, Huebner

Nays:

Absent: Plank

Abstains:

Motion carried unanimously (6-0)

Buchanan Township Road Partnership Project Options for 2023

Motion by Heyliger, second by Huebner to accept Buchanan Township Road Partnership Project Option C in the amount of \$97,889.73

Roll Call Vote:

Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Heyliger, Ferris

Nays:

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Absent: Plank

Abstains:

Motion carried unanimously (6-0)

ANNOUNCEMENTS

Fire Department Fish Fry May 6th and October 21 from 3-8 pm

Cole-Crocker has mailed a letter of support for the internet grant process from MEC and Berrien County.

Fire Department will hold a CPR class on April 22 for the amount of \$12.50 which is the cost of the CPR card.

Election Commission Meeting date to come soon, still waiting on ballots. Delivery date unknown at this time due to a proposal removal.

Jerry Flenar updated about the possibility of Berrien County Trail receiving a grant for 3.2 Million in process from Congressman Tim Walberg. The grant would allow for an asphalt trail to connect from River St Joe to 933 trail. In process of extension Schirmer Parkway to River St Joe at approx. 1 Million per mile.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:14 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor