

CALL TO ORDER

The regular November 16, 2022, meeting of the Buchanan Township Planning Commission (PC) called to order by Chairman Dennis Wentworth at 6:30 pm was

Members Present: Dennis Wentworth (Chair), Scott Albright, Gerald (Jerry) DiPietro, Daniel Lakin, Kimberly Scarpone, Katie Heyliger

Absent: Rachel Plank

Others Present: Enforcement Officer Eileen Glick, Katie Montoya, Berrien County Community Development

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those present

APPROVAL OF AGENDA

Daniel Lakin motioned to accept the agenda as presented, Kimberly Scarpone seconded.

Voice vote: ALL APPROVED

APPROVAL OF MINUTES – October 26, 2022

Katie Heyliger moved, and Daniel Lakin seconded to accept the minutes as presented

Voice vote: ALL APPROVED

BRIEF PUBLIC COMMENT - None

CORRESPONDENCE - None

UNFINISHED BUSINESS -Review of Site Plan procedures to simplify the process for citizens

Reviewed current zoning for site plans. Concerned that those who want to build have to wade through quite a bit of information for simple views. Eileen brought out a Buchanan Township Site Plan Check List to use when reviewing plans. Many members gave input on history of builds that may be confusing to citizens.

We want to make sure there is zero confusion with any parties regarding plans and current ordinances.

Scott Albright is disinclined to major changes of the current ordinance. Minor tweaking may be in order. For instance, we only need a PDF and 2 copies of the site plan, not 15 copies.

Encourage applicant to come before the planning commission for an “informal” review before spending a lot of money. PC agreed with the concept to set expectations. The group agreed that the checklist is the best route to help applicant move thru the system.

Consensus of the group leaning toward the informal meeting before starting the site plan process and spending a lot of money.

Eileen with clean up the checklist for the next meeting.

NEW BUSINESS

New Berrien County (BC) Communications tower (300'), presented by Katie Montoya, Berrien County Community Development.

11-06-0026-0005-00-9 is the property BC is the property where the self-supporting tower is planned.

Katie Montoya indicated that the plan is being prepared for the construction of the tower, managed by Motorola. She hopes to present the plan in December or early January 2023.

Meeting Adjourned 7:36pm

Next Regular Meeting: TBD



Gerald DiPietro, Secretary

APPROVED ON: _____ signed: _____