

## **CALL TO ORDER**

*The Regular Meeting October 19, 2023, meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.*

## **ROLL CALL:**

*Members Present:* Malinda Cole-Crocker, Supervisor; Amber Ramirez, Treasurer; Wendi Heyliger, Clerk; Brad Huebner, Trustee; Tom Gordon, Trustee, Adam Byrdak, Trustee

*Members Absent:* Lynn Ferris, Trustee

*Others Present:* Tim Jesswein, Fire Chief; Carl Woodrick

## **APPROVAL OF MINUTES**

*The meeting minutes of the September 28, 2023 regular, October 5, 2023 special as presented.*

**Voice Vote:**

**Motion carried (6-0)**

## **ADDITIONS / CHANGES TO AGENDA –**

**FF Corebore Quote under New Business & Preliminary 911 Tower under Unfinished Business.**

## **BRIEF PUBLIC COMMENT –**

## **CORRESPONDENCE - None**

## **PAYMENT OF BILLS**

*Motion by Ramirez, second by Huebner to approve General Fund- Payment of Bills- Check#13616-13639 Totaling- \$20,843.02, Fire Fund- Payment of Bills- Check#8079-8091 Totaling- \$3,577.98*

**Roll Call Vote:**

**Ayes:** Byrdak, Cole-Crocker, Ramirez, Heyliger, Huebner, Gordon

**Nays:**

**Absent:** Ferris

**Abstain:**

**Motion carried unanimously (6-0)**

## **REPORTS**

**Sheriff's Report**

**BARB- Heyliger**

**SMCAS-Heyliger**

**SEBCLA- Cole-Crocker**

**Monthly Building Report**

**Berrien County Quarterly Drain Report**

## **UNFINISHED BUSINESS**

*Preliminary 911 Tower informational review*

## **NEW BUSINESS**

*Corrective Action Reviewed*

*Board Reviewed Revenue and Expenditure Report*

*Hospital Property*

*Board Discussion*

*Future Audit*

*Heyliger seeking bids for Audit FY 2023-2024.*

*Township Owned Property- Able Road*

*Motion by Heyliger, second by Huebner to approve sale of Able Road Property Owned by the Township.*

**Roll Call Vote:**

**Ayes: Ramirez, Heyliger, Huebner, Gordon, Byrdak, Cole-Crocker**

**Nays:**

**Absent: Ferris**

**Abstain:**

**Motion carried unanimously (6-0)**

*September Revenue and Expenditure Reports*

*General Fund and Fire Fund Revenue and Expenditure Report Reviewed.*

*Early Voting*

*Berrien County Early Voting Agreement Update Provided by Heyliger.*

*2023 Delinquent Tax Amounts*

*Motion by Ramirez, second by Heyliger to approve the forwarding of delinquent tax amounts to Berrien County for Winter Tax Bills*

**Roll Call Vote:**

**Ayes: Byrdak, Cole-Crocker, Ramirez, Heyliger, Huebner, Gordon,**

**Nays:**

**Absent: Ferris**

**Abstain:**

**Motion carried unanimously (6-0)**

*Resolution #2023-27*

*Motion by Heyliger, second by Cole-Crocker to approve Resolution #2023-27 Budget Amendment- Fire Fund (206)*

**Roll Call Vote:**

**Ayes: Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Huebner**

**Nays:**

**Absent: Ferris**

**Abstain:**

**Motion carried unanimously (6-0)**

*Fire Department Corebore Quote*

*Motion by Heyliger, second by Gordon to approve quote from Corebore to hook up Fire Department to city water/sewer.*

**Roll Call Vote:**

**Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger,**

**Nays:**

**Absent: Ferris**

Buchanan Charter Township Board of Trustees  
Regular Meeting October 19, 2023  
Held at Buchanan Charter Township Hall

**Abstain:**

**Motion carried unanimously (6-0)**

**ANNOUNCEMENTS-**

*Fish Fry October 21, 2023 3 pm-8pm or until sold out*

**ADJOURNMENT**

*There being no further business the meeting was adjourned at 7:28 pm.*

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Wendi Heyliger, Clerk

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Malinda Cole-Crocker, Supervisor

DRAFT