

## CALL TO ORDER

*The November 16, 2023, regular meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.*

## ROLL CALL:

*Members Present:* Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Amber Ramirez, Treasurer; Lynn Ferris, Trustee; Brad Huebner, Trustee; Adam Byrdak, Trustee, Tom Gordon, Trustee

*Members Absent:*

*Others Present:* Fire Chief Tim Jesswein, Mike & Jerie Balos, Carl Wodrich, Phil Place; Lake Michigan STEAMWORKS

## APPROVAL OF MINUTES

*The meeting minutes of the October 19, 2023, regular meeting as presented.*

**Voice Vote:**

**Motion carried unanimously (7-0)**

## ADDITIONS / CHANGES TO AGENDA

**Add Fire Report under Reports, Add Byrdak Snow Removal Quote & Road Projects to New Business, Add Updates for Broadband, Berrien County 911 Tower, & Hospital to Old Business, Add Resolution 2023-29 to Correspondence**

## BRIEF PUBLIC COMMENT – NONE

## CORRESPONDENCE

### Resolution 2023-29

*Motion by Huebner, second by Gordon to approve Resolution 2023-29 Charitable Gaming License as presented.*

**Roll Call Vote:**

**Ayes:** Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris

**Nays:**

**Absent:**

**Abstains:**

**Motion carried unanimously (7-0)**

## PAYMENT OF BILLS

*Motion by Ramirez, second by Ferris to approve General Fund- Payment of Bills- Check#13640-13661 Totaling- \$10,969.64, Fire Fund- Payment of Bills- Check#8092-8100 Totaling- \$3,085.65, Mud Lake Bog- Payment of Bills- Check#1196 Totaling- \$45.90*

**Roll Call Vote:**

**Ayes:** Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon

**Nays:**

**Absent:**

**Abstain:**

**Motion carried unanimously (7-0)**

## REPORTS

**Sheriff's Report on File**

**BARB- Update by Heyliger**

**SMCAS-Update by Heyliger**

**SEBCLA- Update by Cole-Crocker**

**JWS- Update by Gordon**

**Monthly Building Report Update**

**Fire Report- Jesswein- Approximately 80 calls for the year.**

*Motion by Huebner, second by Ferris to approve moving Probationary Fire Fighters RJ Kleca, Zachary Parker, & Nathan Effa to Full Time Fire Fighters.*

**Voice Vote:**

**Motion carried unanimously (7-0)**

## **UNFINISHED BUSINESS**

### **Broadband Update**

**MEC is coming with grant from Berrien County & Robin grant in the 2nd quarter 2025 (estimated date).**

### **911 Tower Project**

**Proposed preliminary lease agreement in process. Planning Commission Meeting to update wording and ordinance.**

### **Hospital Property**

*Motion by Huebner, second by Ferris to move forward with attorney for show cause procedure.*

#### **Roll Call Vote:**

**Ayes: Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez**

**Nays:**

**Absent:**

**Abstain:**

**Motion carried unanimously (7-0)**

## **NEW BUSINESS**

### **PC Consultants Laptop Estimate**

*Motion by Heyliger, second by Huebner to approve PC Consultants Laptop Estimate as presented.*

#### **Roll Call Vote:**

**Ayes: Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger**

**Nays:**

**Absent:**

**Abstains:**

**Motion carried unanimously (7-0)**

### **October Revenue and Expenditure Reports for Fire Fund & General Fund**

*Board Reviewed*

### **Byrdak Snow Removal Quote**

*Motion by Huebner, second by Ferris to approve Byrdak Snow Removal Quote for 2023-2024 as amended.*

#### **Roll Call Vote:**

**Ayes: Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon**

**Nays:**

**Absent:**

**Abstains: Byrdak**

**Motion carried (6-0)**

### **Road Project Update**

*Board Discussed*

## **ANNOUNCEMENTS**

**Carl Wodrich- Complained about his road.**

**December meeting date moved to December 13 at 6:30 pm**

**Fish Fry went very well. Next Fish Fry will be May 4, 2024**

## **ADJOURNMENT**

*There being no further business the meeting was adjourned at 7:32 pm.*

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Wendi Heyliger, Clerk

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Malinda Cole-Crocker, Supervisor

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