

CALL TO ORDER

The January 18, 2024, regular meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Amber Ramirez, Treasurer; Lynn Ferris, Trustee; Adam Byrdak, Trustee, Brad Huebner, Trustee

Members Absent: Tom Gordon, Trustee (Arrived at 6:40 pm)

Others Present: Fire Chief, Tim Jesswein; Mike & Jerie Balos, Sean Dennison, Carl Woding, Ashley Regal, Brian Murphy, Dave Campbell, Christopher & Jennifer Burks

APPROVAL OF MINUTES

The meeting minutes of the December 13, 2023, regular meeting as presented.

Voice Vote:

Motion carried (6-0)

ADDITIONS / CHANGES TO AGENDA

Move Presenters to after correspondence

BRIEF PUBLIC COMMENT – NONE

CORRESPONDENCE-

Letter of appreciation recognizing Chris Burks, Firefighter

6:40 P.M.- Tom Gordon, Trustee Arrived

PRESENTERS

Ashely Regal- Thriving Communities Program- DOT Finalist

Motion by Huebner, second by Ramirez to approve letter of support with no financial obligation.

Voice Vote:

Motion carried unanimously (7-0)

Brian Murphy- Mud Lake Bog community and volunteer improvement ideas presentation

Dave Campbell- River Valley Superintendent

Presentation on River Valley operating millage proposal renewal.

PAYMENT OF BILLS

Motion by Ramirez, second by Huebner, to approve General Fund- Payment of Bills- Check#13695-13723 Totaling- \$30,392.39 Fire Fund- Payment of Bills- Check#8118-8130 Totaling- \$16,201.09

Roll Call Vote:

Ayes: Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon

Nays:

Absent:

Abstain:

Motion carried Unanimously (7-0)

REPORTS

Sheriff's Report on File

BARB- Update by Heyliger

SMCAS- Update by Heyliger-next SMCAS meeting was moved to January 25, 2024

SEBCLA-Update by Cole-Crocker

Monthly Building Report Update (Reviewed)

December Revenue and Expenditure Reports for Fire Fund & General Fund *Reviewed and Discussed*

UNFINISHED BUSINESS

911 Tower- Board Discussed

NEW BUSINESS

Motion by Heyliger, second by Huebner, to approve Resolution #2024-01 Authorizing Use of ACH Arrangements & Electronic Transfers of Funds as presented.

Roll Call Vote:

Ayes: Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Heyliger, second by Ferris, to approve Resolution #2024-02 Poverty Exemption Policy & Guidelines as presented.

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Gordon, second by Huebner, to approve Resolution #2024-03 March Board of Review Alternate Meeting Dates as presented.

Roll Call Vote:

Ayes: Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Gordon, to approve Resolution #2024-04 Accepting Letters of Protest as presented.

Roll Call Vote:

Ayes: Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Gordon to approve Assessor Inquiries and Meeting Policy Procedure as presented.

Voice Vote:

Motion carried unanimously (7-0)

Motion by Huebner, second by Gordon, to approve renewing the MTA online subscription for 2024.

Roll Call Vote:

Ayes: Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Ferris to approve Rose Pest Solutions Service Agreement for 2024 as presented for the Township Hall & Fire Department.

Roll Call Vote:

Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris

Nays:

Buchanan Charter Township Board of Trustees
Regular Meeting January 18, 2024
Held at Buchanan Charter Township Hall

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Heyliger, second by Byrdak to approve PC Consultants 2024 service agreement as presented.

Roll Call Vote:

Ayes: Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Gordon to approve Hungerford Nichols Audit Proposal for Fiscal Year 2023 as presented.

Roll Call Vote:

Ayes: Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Byrdak to approve Resolution #2024-09 Amendment to Township Officers Salary-Clerk as presented.

Roll Call Vote:

Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Ferris, second by Huebner to approve Resolution #2024- 05 Establish Township Officers Salary- Treasurer as presented.

Roll Call Vote:

Ayes: Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Ferris to approve Resolution #2024-06 Establish Township Officer Salary-Assessor/Supervisor as presented.

Roll Call Vote:

Ayes: Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Huebner, second by Ferris to approve Resolution #2024-07 Establish Township Officer Salary- Clerk as presented.

Roll Call Vote:

Ayes: Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner

Nays:

Absent:

Abstains:

Motion carried unanimously (7-0)

Motion by Cole-Crocker, second by Ramirez to approve Resolution #2024-08 Establish Township Salary- Trustees as presented.

Buchanan Charter Township Board of Trustees
Regular Meeting January 18, 2024
Held at Buchanan Charter Township Hall

Roll Call Vote:

Ayes: Ferris, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger

Nays: Huebner

Absent:

Abstains:

Motion carried (6-0)

ANNOUNCEMENTS

The Deputy Treasurer accepted a full-time position elsewhere. Treasurer seeking new Deputy.

MTA 2024 Conference upcoming

February 27, 2024, Election ballots coming soon.

Fire Department calls down to 86 from 110 last year.

Fire Department Fish Fry will be on May 4th, 2024.

Tim Jesswein spoke about Chris Burks receiving grants for the fire department & how helpful he is to everyone there.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:38 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor