

CALL TO ORDER

The September 19, 2024, regular meeting of the Buchanan Charter Township Board of Trustees was called to order by Supervisor Malinda Cole-Crocker at 6:30 p.m.

ROLL CALL:

Members Present: Malinda Cole-Crocker, Supervisor; Wendi Heyliger, Clerk; Amber Ramirez, Treasurer; Brad Huebner, Trustee, Lynn Ferris, Trustee Tom Gordon, Trustee; Adam Byrdak, Trustee

Members Absent:

Staff Present:

Others Present: Mike and Jerie Balos, Brian Scribner, John King, Mark Heyliger, Tammy Jesswein, 3 other residents

APPROVAL OF MINUTES

The meeting minutes of the August 22, 2024 regular meeting as presented.

Voice Vote: **Motion carried (7-0)**

ADDITIONS / CHANGES TO AGENDA

BRIEF PUBLIC COMMENT

CORRESPONDENCE

PAYMENT OF BILLS

Motion by Ramirez, second by Byrdak, to approve General Fund- Payment of Bills- Check GFHCU # 13020-13035, totaling \$29,275.11, GF Sturgis CK #13923-13938, totaling \$34849.33, Fire Fund- Payment of Bills- Check #88244-8258, totaling \$31,110.63, MLB Fund Payment of Bills – Check #1208 Totaling \$91.80

Roll Call Vote:

Ayes: Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon

Nays:

Absent:

Abstain: **Motion carried (7-0)**

REPORTS

Sheriff's Report- On File

SMCAS- Update by Heyliger

BARB- Update by Heyliger

SEBCLA-Update by Cole-Crocker

Monthly Building Report Update (Reviewed)

August Revenue and Expenditure Reports for Fire Fund & General Fund (Reviewed and Discussed)

Recess Regular Meeting 6:41pm

Go into Public Hearing 6:41pm

PUBLIC HEARING

Recess Public Hearing 6:48pm
Resume Regular Meeting 6:48pm

UNFINISHED BUSINESS

NEW BUSINESS

Resolution #2024-28 SMCAS Filing of Special Assessment Roll for SAD

Motion by Ferris, second by Ramirez, to approve Resolution #2024-28 as presented.

Motion by Heyliger, second by Byrdak to approve additional repair quote as presented.

Roll Call Vote:

Ayes: Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris

Nays:

Absent:

Abstain:

Motion carried (7-0)

Resolution #2024-29 Filing of Special Assessment Roll SMCAS Resolution #3

Motion by Heyliger, second by Huebner to approve additional repair quote as presented.

Roll Call Vote:

Ayes: Ferris, Huebner, Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger

Nays:

Absent:

Abstain:

Motion carried (7-0)

In addition to approval, Regularly scheduled meeting for October 24, 2024 will be moved to October 10, 2024 to ensure all members can be present.

PA Assessment Roll Audit- Informational Purposes only

Cole-Crocker received 100% score on State Audit

Security Upgrades and Risk Reduction

Motion by Heyliger, second by Ramirez to approve quote with change to include the addition of 2 Fire Department Computers as presented.

Ayes: Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak, Cole-Crocker

Nays:

Absent:

Abstain:

Motion carried (7-0)

Parking Lot Quote

Motion by Huebner, second by Byrdak to approve quote from ARNT Asphalt Sealing Inc. as presented

Ayes: Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon, Byrdak,

Nays:

Absent:

Abstain:

Motion carried (7-0)

Fedore Road Tree Removal Quote

Motion by Huebner, second by Byrdak to approve quote from Berrien County Road Department as presented

Ayes: Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner, Gordon,

Nays:

Absent:

Abstain: **Motion carried (7-0)**

Insurance Renewal Quote

Motion by Huebner, second by Byrdak to approve quote from EMC Insurance Group as presented

Ayes: Gordon, Byrdak, Cole-Crocker, Ramirez, Heyliger, Ferris, Huebner

Nays:

Absent:

Abstain: **Motion carried (7-0)**

ANNOUNCEMENTS

Fish Fry at Buchanan Charter Fire Department October 5, 2024 3-8pm or until gone. Ran out early last time, please try to get there early.

Trailers behind Fire Department is for an upcoming training this Sunday. To include multiple other departments participation a live search & rescue training session.

The Fire Department will be at the Buchanan Farmers Market on Saturday. There are T-shirts for sale to support deploying member of the department and his company with care packages. There will be other shirts for sale as will supporting the department. There will be snow cones and goodies for the kids available.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:13 pm.

Wendi Heyliger, Clerk

Malinda Cole-Crocker, Supervisor